

CITY OF SAINT MARYS COUNCIL WORKSESSION

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**CALL TO ORDER** A Council worksession of the City of Saint Marys was called to order by Mayor David Meier on Monday, June 7, 2004 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 808 South Michael Street. Notice of the meeting was sent to Council on June 3, 2004 and posted at City Hall. Notice of this meeting was also published in the Daily Press.

**ROLL CALL** Present: Mayor David Meier, Robert Roberts, Mark Kopp, Thomas Farley, Steven Skok, Gelindo Bonfardine, and Michael L. Mullaney, Acting City Manager  
Absent: Dennis Nero (excused)

**VISITORS** Visitors included: Warren Stewart, Ron Snelick, Matt Young, Gele Fedder, Fred Haas, Tammy Neubert, Joe Neubert, Ray Neubert, Andy Swasta, Rob Dixon, JoAnne Asti, Richard Sadley, Rose Ann Herzing, Richard Herzing, Joni Sadley, and David Morris

**MINUTES OF MAY 17, 2004** Thomas Farley made a motion to approve the minutes of May 17, 2004, seconded by Mark Kopp, and all were in favor.

**COMMUNICATIONS**  
St. Marys Planning Commission A support letter was received from the St. Marys Planning Commission endorsing the proposed downtown revitalization. The Commission stated that the placement of the downtown community park/convention center would be an improvement that is greatly needed.

Saint Marys Conference The Saint Marys Conference will be held in Ohio this year. Deadline for registration is the end of June.

Reinventing our Communities We Must Act- Reinventing our Communities for Future Prosperity Seminar will be held June 16th at PSU DuBois. The cost is \$15.00. The Brookings Institute and the Governor's Economic Stimulus Package will be discussed.

Mrs. Sue Spiher 3rd Grade Class Letters were received from Mrs. Sue Spiher's 3rd Grade Class of the Saint Marys Catholic Elementary School. The letters from the students suggested various improvements to Saint Marys. Mayor Meier thanked Mrs. Spiher and students for their letters.

**CITIZEN COMMENTS**  
Ron Snelick Ron Snelick of St. Marys Cable T.V. requested time to speak on the meter changes and permits, relocating to the Goodwill Building, and parking permits in the center of Depot Street lot.

Warren Stewart Warren Stewart also requested time later regarding parking meter changes and permits.

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Rob Dixon

Rob Dixon of DD's Bakery supported the changes to the parking meters and permits.

Ray Smith

Ray Smith of Scutella Cleaners requested that the parking spaces remain the same on Washington Street for his customers.

**NEW ORDINANCE FOR CONSIDERATION**  
Ordinance No. 186  
Recycling

Ordinance No. 186 was presented to add electronics to the list of recyclable materials for the City of St. Marys. A motion was made by Steven Skok to publish Ordinance No. 186 and seconded by Thomas Farley.

Robert Roberts questioned the 24¢/per pound that will be charged for businesses to recycle electronics. He felt the price would reflect on the cost of an item purchased by a customer. Local businesses are to be contacted for their input.

The first and second motions were withdrawn by Steven Skok and Thomas Farley. The ordinance is to be presented to the Recycling Task Force for their review and recommendations.

**ITEMS THAT NEED ACTION**  
Award of Bid  
Columbus Street  
Project

Mayor Meier stated the bids for the Columbus Street Rehabilitation Project were opened at the May 17, 2004 meeting as follows:

HRI, State College.....\$522,200.  
St. Marys Paving, St. Marys..\$378.585.

The total project cost will be \$404,788. The following funding is available for the project; \$327,342. in CDBG Funds and \$77,446. PennDOT approved liquid fuels funds.

Allegheny Mountain Engineering and City staff recommended that the bid for the Columbus Street Project be awarded to St. Marys Paving in the amount of \$378.585.

Thomas Farley made a motion to award the bid for the Columbus Street Project to St. Marys Paving in the amount of \$378,585., seconded by Robert Roberts, and all were in favor.

**Opening of Bids**  
Chemicals at WWTP

Mayor Meier opened the following 4 bids for chemicals (Caustic Soda-NaOH) for the Wastewater Treatment Plant:

	<u>Cost per CWT for 20% NaOH</u>	<u>Cost per CWT for 50% NaOH</u>
Univar USA		
Altoona.....	\$4.70	\$ 8.45

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	<u>Cost per CWT for 20% NaOH</u>	<u>Cost per CWT for 50% NaOH</u>
SAL Chemical Weirton, WV.....	\$7.20	\$11.20
K.A. Steel Chemicals Lemont, IL.....	\$5.085	\$ 9.555

Chemical Distributors of Buffalo, NY, noted that they will not submit a bid for the chemicals.

The bids will be reviewed by City staff and a recommendation will be submitted to Council on June 21st.

**Land Development**  
Quality Metals  
Coating, Inc.

Robert Roberts made a motion to approve the Land Development Application for Quality Metals Coating, Inc., seconded by Mark Kopp, and all were in favor.

**LERTA Application**  
Quality Metals  
Coating, Inc.

Robert Roberts made a motion to approve the LERTA Application for Quality Metals Coating, Inc. for the projected cost of improvement in the amount of \$117,900., seconded by Steven Skok, and all were in favor.

**Land Development  
Applications**  
PA Body & Frame

A motion was made by Thomas Farley to approve the Land Development Application for Pennsylvania Body & Frame, seconded by Mark Kopp, and all were in favor.

Advanced Thermal  
Products

Mark Kopp made a motion to approve the Land Development Application for Advanced Thermal Products, Inc, seconded by Steven Skok, and all were in favor.

St. Marys Area  
Water Authority

Mayor Meier read a letter received from the St. Marys Planning Commission regarding the Land Application for the St. Marys Area Water Authority. Their letter listed concerns regarding the Authority's proposed water storage tank on Rosely Road.

Robert Roberts made a motion to return the Land Development Application to the Planning Commission for their review and let them either approve or reject it. The motion was seconded by Mark Kopp and all were in favor.

**TOPICS FOR DISCUSSION**  
UCC 45 Third Party  
Inspections

Two proposals were received for UCC 45 Third Party Inspections from MDIA and Guardian Inspection Services. Matt Young, Code Enforcement Officer, was present to answer any questions or concerns.

Robert Roberts made a motion to accept Guardian Inspection Services' contract as the third party building inspectors per recommendations, seconded by Thomas Farley, and all were in favor.

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Resolution Nos. 04-11  
and 04-12

Resolution Nos. 04-11 and 04-12 were presented to Council to obtain reimbursement of monies for expenses incurred pursuant to the training provisions of the Municipal Police Officer's Education and Training Act 120 for the Saint Marys Police Department. Mark Kopp made a motion to adopt Resolution Nos. 04-11 and 04-12, seconded by Steven Skok, and all were in favor.

Parking Meter Changes  
and Permits:  
Ron Snelick

Ron Snelick of St. Marys Cable T.V. explained to Council, the T.V.'s desire to help the downtown by relocating their business in the Goodwill Building. He felt their customers would also visit stores in the downtown area. He also felt that the permit parking should be moved to the center of the Depot Street Parking lot.

Warren Stewart

Warren Stewart once again expressed his opinion concerning parking permits in the Depot Street lot. He stated Council should address the parking lots first than the on-street parking.

Rob Dixon

Rob Dixon of DD's Bakery stated some of his employees are the ones tying up the first section of stalls in the Depot St. Lot and that they are willing to move to the center of the lot. Mr. Dixon also stated that his business supports Mr. Robert's recommendations on parking meter and permit changes. He noted that he was in favor of the cable company moving downtown.

Fred Haas

Fred Haas of the Senior Center suggested that Council work with ATA concerning transportation into the downtown area. Mayor Meier stated that ATA had previously talked to Council about a fixed route.

Robert Roberts

Robert Roberts narrated on the background of the parking meter and permit changes. Mr. Roberts felt that Council needs to step-by-step approve or reject the proposal submitted, any further delays will only lead to no action taken.

Thomas Farley made a motion to create permit parking in the middle of second section of the Depot Street Parking Lot which includes 42 stalls, contingent upon bagging meters, placing proper signage, and changing the color of parking lines on the blacktop to distinguish permit parking only. The motion was seconded by Mark Kopp, and all were in favor.

Rob Dixon

Rob Dixon requested that the current hours of enforcement of parking meters be changed.

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Steven Skok made a motion to change the hours of operation and enforcement to 7:00 A.M. to 9:00 P.M. for all meters (on street and parking lots) six days per week, except federal holidays. The motion was seconded by Mark Kopp. Messrs. Roberts, Kopp, Skok and Bonfardine voted in the affirmative and Messrs. Farley and Meier voted in the negative. The motion passed by majority vote.

Thomas Farley questioned when the 7:00 A.M. to 9:00 P.M. would take effect. Robert Roberts informed that proper notification must be made and that the City Ordinance would have to be amended. The City will need direction from Solicitor French.

Mark Kopp made a motion that all permits for all lots be \$10. per month, seconded by Robert Roberts and all were in favor.

David Morris and  
Joni Sadley,  
Visitors Bureau

David Morris of the Northwest Pennsylvania Great Outdoors Visitors Bureau addressed Council on the importance of tourism. Mr. Morris stated the bureau works with communities to enhance economics through tourism. The bureau serves six counties. Joni Sadley stated more information needs to be circulated to area residents. Mayor Meier commended the bureau for all its efforts and felt more support was needed from the City.

Manager Selection  
Process

Mayor Meier explained the Manager selection process: the deadline for applications was May 18th; a committee made up of the Administrative Affairs, Mayor, and two human resource professionals from the community met to review the applications dwindling the candidates down to four; interviews will be held on June 14th and 15th; if a suitable candidate is selected, a background check will be done; offer of employment; set a time schedule; and announce the selection at a special Council meeting.

Goals and Objectives  
Short-Term, Long-Term

The City staff has combined the Goals and Objectives with the short-term and long-term plans. Council needs to review and discuss this information at the July 5th worksession.

Economic Development/  
Downtown Revitalization/  
Tourism

Mayor Meier stated that at the June 3rd Elected Officials meeting, it was agreed by all municipalities present that each develop three priority projects, from an economic development standpoint, to be presented at the June 30th meeting in Wilcox. After all projects are received, a priority list for the County will be assembled in hopes of being funded through the Governor's Economic Stimulus Package.

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Mayor Meier also stated that the City needs to put together a Comprehensive Plan. The Governor will only fund communities that have a plan in place. The Mayor further stated there are other grants available if projects are not funded by the Governor's Economic Stimulus Package.

Mayor Meier felt the City should consider obtaining the services of Hyett/Palma for downtown revitalization for a fee of \$40,000.

JoAnne Asti

JoAnne Asti once again approached Council regarding repairs to the road leading into the softball field off of Robin Road. Mike Mullaney will look into the matter.

## COUNCIL COMMENTS

Robert Roberts asked if the contract has been signed with Allegheny Power for the lights on Erie Avenue and the Depot Street Lot. He was informed that the contract has been signed and returned to Allegheny Power.

## ANNOUNCEMENTS

Mayor Meier made the following announcements:

1. June 11, 2004 has been proclaimed as National Small Cities and Towns Day
2. Next Council Meeting will be held on June 21, 2004 at 7:00 p.m.
3. Congratulations to the following:
  - Joe Goetz, Air Force Academy Appointment
  - Mark Caskey SMAHS, 5th Place PIAA AAA High Jump
  - 1600 Meter Relay ECCHS (Megan Nissel, Sandy Newell, Kate Ehrensberger, and Maureen Newell) 2nd Place AA
  - 3200 Meter Relay ECCHS (Megan Nissel, Sandy Newell, Erica Hoffman, and Maureen Newell), 2nd Place AA
  - ECCHS Girl's Track Team, 5th Place AA
  - Steve Dellaquila ECCHS, 6th Place PIAA AA 800 Meter
  - Emily Pfeufer ECCHS, 6th Place PIAA AA Long Jump
  - Brad Steinbach, SMAHS 6th Place 145 Pound AAA Wrestling in the fall
4. Flag Day is June 14th. Please display the American Flag.
5. All City buildings are flying flags at half-staff in respect for the former President Ronald Reagan, who passed away.

## ADJOURNMENT

Mark Kopp made a motion to adjourn the meeting, seconded by Thomas Farley, and all were in favor.

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EXECUTIVE SESSION

An Executive Session was held regarding property and personnel matters.

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Mayor

*Shirley Nicklas*  
Recording Secretary