

CITY OF ST. MARYS
ELK COUNTY, PENNSYLVANIA
SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

(814) 781-1718
(814) 834-1304 (FAX)

Application # _____
Date Received _____
Zoning District _____
Fee \$35.00 per lot _____ (\$25 filing fee, \$10 clerical)

APPLICATION FOR MAJOR SUBDIVISION PLAN APPROVAL

APPLICATION OF: _____ **PLAN:** **PRELIMINARY** **FINAL**

NAME _____ ADDRESS _____

TELEPHONE _____ CITY, STATE, ZIP _____

NAME OF DEVELOPMENT _____

APPLICANT'S INTEREST _____

OWNER NAME _____

DEED REFERENCE _____ TAX MAP # _____

ENGINEER NAME AND ADDRESS _____

CONTACT NAME AND PHONE NUMBER _____

PROPERTY

LOCATION _____ ROAD/STREET _____

SIZE BEFORE DIVISION _____ ACRES OR _____ SQ. FT.

NUMBER OF LOTS _____ SIZE OF LOTS _____

PROPOSED USE _____

SEWAGE:

- ON SITE SEPTIC SYSTEM
- EXTENSION OF CITY SANITARY SEWER
- GAS ELECTRIC TELEPHONE

WATER:

- WELL/SPRING
- CITY WATER

ROAD/STREET: (if applicable) PUBLIC PRIVATE

ACREAGE PROPOSED FOR PARK OR OTHER PUBLIC USE _____

APPLICANT MUST COMPLY TO CHECK LIST PROVIDED WITH APPLICATION.

The undersigned hereby represents that, to the best of my knowledge and belief, all information listed above is true and complete.

SIGNATURE OF APPLICANT _____

DATE _____
THE APPLICATION AND ATTACHED PLANS HAVE BEEN REVIEWED BY THE CITY OF ST. MARYS ZONING OFFICER AND:

MEETS ALL APPLICABLE CITY REGULATIONS AND ORDINANCES

DOES NOT MEET APPLICABLE CITY REGULATIONS AND ORDINANCES

ZONING OFFICER

DATE

COMMENTS _____

CITY ENGINEER

REVIEWED AND APPROVED BY THE CITY OF ST. MARYS ENGINEER AS MEETING ALL APPLICABLE CITY REGULATIONS AND ORDINANCES (IF APPLICABLE).

CITY ENGINEER

DATE

ST. MARYS CITY PLANNING COMMISSION MEMBERS

REVIEWED AND APPROVED BY THE CITY PLANNING COMMISSION THIS _____ DAY OF _____, _____ SUBJECT TO ANY CONDITIONS LISTED BELOW.

CONDITIONS _____

ST. MARYS CITY COUNCIL

REVIEWED AND APPROVED THIS _____ DAY OF _____, _____ SUBJECT TO ANY CONDITIONS LISTED BELOW.

SECRETARY

MAYOR

CONDITIONS _____

CITY OF ST. MARYS

CHECK LIST

MAJOR SUBDIVISION

1. Reasonable scale _____
2. Name and address of developer/owner _____
3. Name of subdivision _____
4. Name of municipality where property is located _____
5. Name, registration number, and seal of surveyor _____
6. North arrow _____
7. Margin of one inch on each side _____
8. Date _____
9. Location map _____
10. Full plan of development _____
11. Tract boundaries with bearings and distances _____
12. Location, bearing, length of streets, existing and proposed _____
13. Name of adjoining property owners _____
14. Size of parcels in square feet, acres, and width & depth sizes _____
15. Copies of current and proposed deeds for existing and subdivided lots _____
16. Distance to nearest highway intersection, borough, city, etc. _____
17. Lot numbers _____
18. Existing or proposed residential, commercial, and/or industrial lands. _____
19. Draft of protective covenants or reference, if any. _____

- 20. Location of erosion and sedimentation controls _____
- 21. List of previous subdivisions of parcel and year it was subdivided _____
- 22. Stormwater management plan _____
- 23. Planning module _____
- 24. Topographical lines _____
- 25. Utility line locations _____
- 26. Road construction plans _____

Application and plans are to be approved by the City Planning Commission, City Council, Soil and Water Conservation, Elk County Planning Commission, PA Department of Environmental Protection.

Return this check list along with completed application and fee to the City Permit Office EIGHT days prior (Monday) to the Planning Commission meeting (first Tuesday of every month).

20 copies of plan required (exact copies required)

- 10 - Planning Commission
 - 1 - Manager
 - 5 - City Council
 - 1 - DEP (with planning module)
 - 1 - Soil and Water Conservation
 - 1 - Elk County Planning Commission
 - 1 - Returned to developer

Signature

Date