

City of Saint Marys

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BUILDING PERMITS REQUIRED FOR PAVING OR CONCRETE PROJECTS

The City of St. Marys Zoning Ordinance of 2005 requires residents and businesses to acquire building permits for the paving or installation of concrete or asphalt on parking lots, driveways, parking areas, and sidewalks. Applications for these improvements are available at City Hall, 11 Lafayette Street, and can be submitted by the contractor or the property owner; the cost of which is \$25.00.

Some examples of when a permit is required are: new asphalt or concrete installation, asphalt or concrete installation over existing gravel, stone, tar and chip areas, and expansion of existing asphalt or concrete areas.

Some examples of when a permit is NOT required are: sealing of existing asphalt or concrete areas, milling and/or resurfacing of existing asphalt or concrete areas with no increase in size, and no separate permit is required for asphalt or concrete improvements if an application is received for another improvement i.e.; a house is being built that proposes a concrete driveway. The building permit application for the house should state that a concrete or asphalt driveway is proposed and it will be reviewed then.

The City of St. Marys would also like to advise its residents to use caution when choosing an asphalt paving or concrete contractor. Citizens should be wary of promises of a “special deal for cash” and/or “left over material” claims. There have been instances in the past where substandard work has been performed under these circumstances.

If you have any questions regarding this Ordinance, please feel free to contact the City’s Zoning Officer at 781-1718 Ext 227.