

City of St. Marys Fee Schedule

[Res. 00-4, 2/21/2000; as amended by Res. 01-4, 3/19/2001; by Res. 02-10, 10/21/2002; by Res. 02-14, 12/16/2002; by Res. 03-1, 1/20/2003; by Res. 03-23, 12/15/2003; by Res. 04-3, 2/2/2004; by Res. 05-2, 1/24/2005; by Res. 05-8, 6/20/2005; by Res. 05-13, 7/25/2005; by Res. 07-1, 1/15/2007; by Res. 07-24, 12/17/2007; by Res. 08-3, 2/18/2008; by Res. 10-1, 2/15/2010; by Res. 10-8, 5/3/2010; and by Res. 11-21, 9/19/2011; and by Res. 13-5, 4/15/2013; and by Res. 14-5, 03/17/2014; and by Res. 16-3, 01/18/16 and by Res. 16-11, 06/06/2016]

Subject	Fees
Amusement Device Permit	\$50 per unit
Application Fee- Police Civil Service Examination	\$25.00
Building Permits	
New Residential Construction	
*Fees for new home construction include: attached garages, decks/porches, finished basements and electrical service inspection.	
Home (Conventional Construction)	\$0.35 per square foot
Home (Modular Construction)	\$350.00
New or Used Single or Double-Wide Mobile Home	\$240.00
Garage/Accessory Structure	\$0.20 per square foot
Additions, Decks/Porches, Pools, Fences, Signs, Demolition, Repairs, Alterations, Minor Work.	\$60.00 for the first \$1,000.00 of work. \$8.00 per \$1,000.00 of work thereafter.
*Fee based on dollar value of construction.	

Commercial & Industrial Construction

*Based on Use Group and Type of Construction

Use Group	Use Group Title	Type of Construction								
		1A	1B	2A	2B	3A	3B	4	5A	5B
A-1	Assembly	0.94	0.9	0.9	0.88	0.79	0.79	0.81	0.73	0.71
A-2	Assembly	0.66	0.64	0.64	0.62	0.58	0.54	0.56	0.49	0.48
A-3	Assembly	0.65	0.64	0.64	0.61	0.52	0.53	0.55	0.47	0.47
A-4	Assembly	0.82	0.8	0.8	0.78	0.69	0.69	0.72	0.63	0.61
B	Business	0.61	0.59	0.59	0.57	0.47	0.47	0.51	0.41	0.4
E	Educational	0.66	0.64	0.64	0.62	0.53	0.51	0.53	0.46	0.45
F-1	Factory & Industrial Mod. Haz.	0.4	0.38	0.38	0.35	0.28	0.29	0.32	0.24	0.23
F-2	Factory & Industrial Low Haz.	0.39	0.37	0.37	0.35	0.28	0.29	0.32	0.24	0.23
H-1 to H-5	High Hazard	0.38	0.37	0.37	0.35	0.28	0.28	0.3	0.24	0.22
I-1	Institutional	0.63	0.61	0.61	0.59	0.51	0.51	0.53	0.46	0.45
I-2	Institutional	0.91	0.89	0.89	0.87	0.76	N.P.	0.8	0.7	N.P.
I-3	Institutional	0.75	0.73	0.73	0.72	0.63	0.63	0.66	0.59	N.P.
I-4	Institutional	0.61	0.6	0.6	0.58	0.51	0.51	0.54	0.47	0.45
M	Merchantile	0.51	0.49	0.49	0.47	0.38	0.38	0.4	0.34	0.33
R-1	Residential Hotels	0.68	0.66	0.66	0.65	0.56	0.56	0.59	0.51	0.49
R-2	Residential Multi Family	0.56	0.54	0.54	0.53	0.46	0.46	0.5	0.41	0.39

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R-3	Residential One & Two Family									0.35
R-4	Residential Care/Assisted Liv. Fac.	0.61	0.6	0.6	0.56	0.51	0.51	0.53	0.47	0.45
S-1	Storage Moderate Hazard	0.38	0.36	0.39	0.34	0.28	0.29	0.31	0.23	0.21
S-2	Storage Low Hazard	0.37	0.36	0.36	0.35	0.28	0.28	0.3	0.22	0.2
U	Utility Miscellaneous	0.27	0.24	0.24	0.2	0.2	0.2	0.2	0.16	0.16

Pennsylvania Training Fee \$4.00

*Applies to all building permits issued.

Miscellaneous Permit Fees

Electric Service Inspection (Non-UCC, Upgrades, etc.) \$60.00 per inspection

Daycare Inspection \$60.00 per inspection

Change of Occupancy \$60.00 per inspection

Certificate of Occupancy for Existing Building \$100.00 + inspection fees

Commercial Annual Permit \$100.00

Commercial Roofing Inspection 50% of alteration fee schedule

All Other Inspections (Commercial/Residential) \$60.00 per inspection

Carnival, etc.

License Fees

Circus \$50 per day

Other shows \$20 per day

Bond Requirements \$1,000

Cats

Trapping service (per cat) \$15

Cat released (to owner) \$20 fine

Board of Cats \$7 per day

Certificate of Compliance

Public Sewer System

Residential uses \$30 + \$25 per hour over 1 hour's time

Commercial/industrial uses \$50 for up to 5,000 sq. ft.; \$20 for each additional 5,000 sq. ft. of building

Duplicate of Certificate of Compliance \$5

Private Sewer System (Septic System) \$50

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Certification of Payments	\$6
City Hall Room rental rates (for-profit and per hour per room non-St. Marys)	\$5
City Maps	
Small (street and zoning)	\$3
Large	\$5
Zoning (colored)	\$5
Large Zoning (colored)	\$25
Engineering and GIS Mapping	
Black and White	
8.5" x 11"	\$1
11" x 17"	\$3
17" x 22"	\$3
22" x 34"	\$5
34" x 44"	\$5
Color	
8.5" x 11"	\$1.50
11" x 17"	\$5
17" x 22"	\$5
22" x 34"	\$7
34" x 44"	\$7
With Aerial Photo	
8.5" x 11"	\$3
11" x 17"	\$10
17" x 22"	\$10
22" x 34"	\$20
34" x 44"	\$20
Code of Ordinances	
Loose-leaf copies, hard binders	\$100
Annual loose-leaf supplies, no binder	\$25
Diskette	\$20
Collision Report Copies	\$15

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Collision Reconstruction Reports	\$75 per page
Collision Reconstruction Images	
Color laser prints, standard paper	\$30 per page
Image files on CD/DVD	\$10 per image
Dogs	
Dog disposal	\$20
Kennel release	\$15
Dog Boarding	\$7 per day
Deposit for adoption (refundable)	\$50
Driveway – Sewer Permit	
Under 24 feet in length	\$20
Over 24 feet in length	\$35
Electricity on the Diamond	
3 hours or less	\$7
In excess of 3 hours	\$15
Escort Fee for Oversize Vehicles	\$75
Excavations	
Permit Applications	
Improved Streets and berms	\$11 per square foot
Unimproved Streets and berms	\$7 per square foot
Untraveled portion of right-of-way	\$50
Curb breaks	\$50 + \$30 per foot refundable deposit
False Police and Fire Alarm Fees	
For each preventable false alarm	\$30
Junkyard Licenses	
Not more than 15,000 square feet	\$50
More than 15,000 square feet and less than 40,000 square feet	\$100
More than 40,000 square feet	\$200
Total license fee for 1 junkyard shall not exceed	\$200
Land Development Application	\$25
Municipal Claims – 6% per annum from date	6% per annum from date of

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of lien	completion of project
Municipal Claim Penalty	10%
Municipal Lien Letter	\$20
Notary Fees	\$2 (as required by state law) + \$5 clerical fee, equaling a total of \$7
For petitions	No charge
Ordinance Copies	
Zoning Ordinance	\$35
Subdivision Ordinance	\$25
Stormwater Ordinance	\$25
Outdoor Furnace Permit (one-time fee only)	\$50
Parking Passes	.25 cents per hour
Parking Permits	
Parking garage permits	\$10 per month from 6:00 a.m. to 6:00 p.m.; \$30 per month for 24-hour parking
All other parking permits	\$15 per month from 6:00 a.m. to 6:00 p.m.
Photocopy Charges	
Basic copy charge	\$0.25 per page
When the City officer responsible for the record must search and locate the doc- -ument requested to be copied	\$0.50 per page (each side)
Map machine	\$2 per linear foot
Use of Fax machine	\$1 per page
Planning Commission	
Appeals, Applications or Permits	
A. Rezoning Requests	
(1) Filing fee	\$400
(2) Stenographic services	Actual Cost, if required
(3) Such reasonable costs as may be billed Actual Cost by the City by its engineer, lawyer and /or planning consultant	
(4) Any and all county, state and federal fees or charges back-charged to the	Actual Cost

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City.

(5) Surveyor Costs Market Value

B. Curative Amendment to Zoning Ordinance

- | | | |
|-----|---|----------------|
| (1) | Filing Fee | \$400 |
| (2) | Advertising Hearings | Actual Cost |
| (3) | Stenographic services | Actual Cost |
| (4) | Such reasonable costs as may be billed the City, by its engineer, lawyer and /or planning consultant. | Actual Cost by |
| (5) | Any and all fees or charges back-charged to the City. | Actual Cost |

C. Conditional Uses

Appeals, applications or petitions to the City Council

- | | | |
|-----|--|-------|
| (1) | Filing fee | \$400 |
| (2) | Actual cost of advertising hearing, if required | |
| (3) | Actual cost of stenographic services, if required | |
| (4) | Such reasonable costs as may be billed the City by its engineer, lawyer and/or planning consultant | |
| (5) | Any and all county, state, and federal fees or charges back-charged to the City | |

Returned Check Fee	\$30.00
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Right to Know Law

Copies 8.5" x 11"	\$0.25 per page
Certification of Record	\$5
Specialized Documents (Blueprints, Color copies, non-standard sized documents)	Actual Cost
Facsimile/Microfiche/Other Media	Actual Cost
Redaction Fee	No charge

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Conversion to Paper

If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record to be duplicated in the more expensive medium.

Postage Fee	Actual Cost
Road Bonding – Excess Maintenance Agreements	
1. Preliminary inspection	\$50 for first mile (or fraction); \$25 for each additional mile (or fraction)
2. Annual permits	\$25
Road Plan Approval	
Engineering review	\$80
Inspection fees	\$25 per hour
Petition for acceptance fee	\$100 plus engineering and legal fees
Septage Acceptance	
Acceptance of residential septage at the wastewater treatment plant	\$0.05 per gallon
Sanitary Sewer Lateral Construction or Repair	Actual cost + \$25 inspection fee
Sewage Disposal System On-Lot	
SEO Services	
1. Process sewage permit application includes a site inspection, 6 soil probes, 1 perc. test, design review, issuance of sewage permit, and a final inspection	\$375 per application
2. Repair/modification permits; Includes site visit and follow-up inspection (for minor repairs that do not require soils testing or alterations to the absorption area)	\$175 per application
3. Investigating complaints and malfunctions (includes a dye test if necessary)	\$125 per visit, plus any additional costs (i.e. wastes sampling)
4. Return visit to a lot that was not prepared by the owner	\$75 per extra visit properly
5. Reissue expired permit	\$100

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6. Miscellaneous work not described \$45 per hour above

(There will be no refunds of any permit application fees once the processing of the application has been started.)

Subdivision Work

- | | |
|---|--|
| 1. Preliminary site suitability testing
DEP sewage planning modules
probes only; pass or fail) | \$125 for the first three soil probes for
\$20 for each additional soil probe (soils
(100% paid by the developer) |
| 2. Complete site suitability testing for
sewage planning modules
probes and perc. testing) | \$250 per EDU (1 EDU=1 resi- DEP
dential building lot) (100% (soils
paid for by the developer with
credit given for any preliminary
fees already paid.) |
| 3. Replacement area testing for DEP
planning modules (soils
and perc. testing) | \$150 per EDU (1 EDU= 1 resi-sewage
dential building lot) (100% probes
paid for by the developer with
credit given for any preliminary
fees already paid.) |
| 4. Review of a DEP sewage planning
module when a sewage permit appli-
cation is pending (applicable to a sin-
gle building lot subdivision only) | \$50 per planning module (100%
paid for by developer) |
| 5. Residual tract inspections of existing
systems for non-building-lot
waivers and DEP planning modules | \$75 per lot (100% paid by the on-lot
developer) |

Sewer Rates

1. Monthly base rate of the sewer rental rate per water meter
 - A. Residential Property -- \$22.50;
 - B. Nonresidential Property whose primary use is industrial -- \$50.00;
 - C. Nonresidential Property whose primary use is other than industrial -- \$30.00.
2. Monthly consumption rate of the sewer rental rates:

Level	Metered Water	Rate for Gallons in Each Level
1	First 50,000 gallons	\$4.91 per thousand gallons
2	Over 50,000 gallons	\$4.81 per thousand gallons

Sewer Shut-Off Notice \$40.00

Sewer Tapping Fee 1 to 3 EDU –\$1,050 per EDU;
4 or more EDUs – \$500 per EDU;
Maximum tapping fee per

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	connection – \$11,650
Sewer Tap Inspection	\$25
 Sewer Pretreatment Permits	
Filing fee for new industrial users	\$100
Required of industries introducing regulated material into the sanitary sewer system	
Group 1 industries	\$100 per month
Group 2 industries	\$120 per month
Group 3 industries	\$230 per month
Surcharge for Industrial Discharges	
B.O.D.	\$0.18 per pound
T.S.S.	\$0.16 per pound
NH3-N	\$0.47 per pound
 Sewers	
Inspection Fees	
A. From either Municipal Authority, the St. Marys Area Water Authority or a resident in the City	\$25 per hour
B. From any other municipality, municipal authority, person, firm or corporation	Current wages + fringe costs
 Stormwater Management Permit	
Application fee	\$50 for 20,000 sq. ft. of impermeable surface or less; \$100 for over 20,000 sq. ft. of impermeable surface; plus engineering and legal fees incurred by City to review application and plans.
 Subdivisions	
Fees for examination, inspection and approval of plans	\$25 per lot
Plus engineering or legal fees incurred by City to review application and plans	Actual Cost
Elk County Planning Commission Review Fee	\$10
 Soliciting / Transient Retail Merchant	 \$50 per week

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Zoning Hearing Board and Building Code Board of Appeals

Appeals, Applications or Petitions

A. Filing fee (includes advertising and Board member fees)	\$260
B. Actual cost of stenographic service, if required.	Actual Cost
C. Such reasonable costs as may be billed the City by its engineer, lawyer and /or Consultant.	Actual Cost
D. Any and all county, state or federal fees charges back-charged to the City	Actual Cost or
Zoning Permit Fee	\$25