

CITY OF SAINT MARYS REGULAR COUNCIL MEETING

MARCH 16, 2015

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, March 16, 2015 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on March 12, 2015, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Robert Howard, Gary Anderson, Sally Geyer, Nedward Jacob, Gregory Gebauer, Lou Radkowski, Bob Mohr, Solicitor Thomas Wagner, Acting Managers, Todd Caltagaronne and Tim Brennan.

VISITORS

Visitors included: Amy Cherry, Katie Weidenboerner, Colin Deppen, Tina Gradizzi, Mike Brock, Richard Sadley and Warren Stewart.

APPROVAL OF MINUTES

March 2, 2015

Motion Passed

Sally Geyer made a motion to approve the minutes of March 2, 2015, seconded by Nedward Jacob and all were in favor.

REPORT ON EXECUTIVE SESSIONS:

Mayor Howard stated an Executive Session was held immediately prior to tonight's meeting regarding personnel matters. No decisions were made.

CITIZEN COMMENTS ON AGENDA TOPICS

There were no citizen comments on agenda topics.

MAYOR'S REPORT

Mayor Howard provided the following report:

- Attended the Elk County Mayor's Association monthly meeting
- Attended the Elk County Manager's Association monthly meeting

SOLICITOR'S REPORT

Solicitor Wagner stated he had not had the opportunity to work on the Oil & Gas ordinance since the last meeting but was interested in the efforts of the newly elected Governor Wolfe's administration regarding Oil and Gas Activities and how it may impact the City's ordinance.

He further stated he was still investigating the issue of the sale of land in the Airport Industrial Park because of concerns with restrictions on the sale of the property.

APPROVAL OF EXPENDITURES

Motion Passed

Gary Anderson made a motion to approve the Expenditures from February 16, 2015 until March 15, 2015, seconded by Sally Geyer and all were in favor.

TREASURER'S REPORT

Mayor Howard gave the following Treasurer's Report for February 28, 2015:

Total revenue for the General Fund as of February was \$463,158 or 6 percent of budget and total expenditures were \$754,030 or 10 percent of budget. Last year at this time revenue was \$445,556 and expenditures were \$848,075. Benchmark figures would be at 16.67 percent.

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The City should be receiving a portion of the Real Estate Tax revenue by the end of March. Pension plans increased in market value for February, 2015. As of February 28, 2015 the City had collected in Earned Income, \$319,225 or 22 percent of budget and last year at this time \$317,419 or 23 percent of budget was collected. The City has spent \$18,641 or 62 percent of its budget on overtime for snowplowing and spent \$51,744 or 38 percent of its budget for salt as of March 12, 2015. Last year at this time the City spent \$15,312 of budget on overtime for snow removal and \$81,162 or 68 percent of budget for material.

LEGISLATIVE ACTION:
CDBG Complaint/Concern Policy

Tina Gradizzi, Community Economic and Development Coordinator, explained as a new requirement for the City's CDBG Program, a CDBG Complaint/Concern Policy was being presented for Council's approval.

Sally Geyer made a motion to adopt the CDBG Complaint/Concern Policy, seconded by Gary Anderson and all were in favor.

Housing Rehabilitation Anti-Displacement and Relocation Plan

Tina Gradizzi, Community Economic and Development Coordinator, explained because the City receives federal funding through its CDBG and HOME Programs the City was required to update its Housing Rehabilitation Residential Anti-Displacement and Temporary Relocation Plan every five years, she was presenting the Plan for Council's re-approval.

Gary Anderson made a motion to approve the Plan, seconded by Bob Mohr, and all were in favor.

Appointment of HR member to the Search for a new Manager Committee

Gary Anderson made a motion to appoint Kim Bosnik as the HR representative to the Search for a new Manager Committee, seconded by Nedward Jacob and all were in favor.

Appointment to Municipal Authority

Sally Gayer made a motion to appoint Kenneth Gabler to the Municipal Authority to fill a vacancy, seconded by Lou Radkowski and all were in favor.

TOPICS FOR DISCUSSION:
South Michael Street parking by the Post Office

Tim Brennan, Acting City Manager, explained Council has requested staff present options for the on-street parking along South Michael Street by the Post Office. The options were as follows:

1. Leave the parking alone – Cost \$0.00
2. Remove parking meters - Would require a new traffic detection loop and roadway line painting Cost – approx. \$1,500.
3. Widen the street to include parking stalls – Would require new asphalt, curbs, sidewalks, storm sewers, catch basin and concrete steps – approx. cost \$45,000 to \$50,000. (contracted)

Clarification per April 6, 2015 minutes: Design engineering will include the permitting process and will be done by the City Engineer.

Council and the Acting Managers discussed the options.

Motion

Bob Mohr made a motion to widen South Michael Street (as described in option three), with parking meter revenues and not general fund revenues, to be placed in the 2016 budget, seconded by Sally Geyer.

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On a roll call vote, Gary Anderson, Bob Mohr, Lou Radkowski, Nedward Jacob and Sally Geyer voted in the positive and Gregory Gebauer voted in the negative.

Mayor Howard did not cast a vote.

Gary Anderson requested Mayor Howard to cast a vote.

Mayor Howard voted in the negative.

Roll Call Vote – Motion Passed

Motion passed with five voting in the positive and two voting in the negative.

Elk Creek Feasibility Study

Tim Brennan, Acting City Manager, explained a proposal for an Elk Creek Feasibility Study was received with a cost of approx. \$13,000. Council had approved submitting a grant application to offset the costs in the amount of \$10,000.

Tina Gradizzi explained only \$5,000 was received towards the project and Council had requested the Acting Managers discuss the remaining funds needed for the project with the Finance Director.

Mr. Brennan stated there were funds available for the project and requested Council approve the allocation of the remaining \$8,000 from the City's reserves.

There was a brief discussion and the following motion was made:

Motion

Gregory Gebauer made a motion to spend the \$8,000 to proceed with the Elk Creek Feasibility Study Project, seconded by Lou Radkowski.

Discussion

Sally Geyer stated she was upset with spending the money, but she was never flooded out and she suggested to look at the entire area and all of the businesses affected.

Nedward Jacob clarified the study would not address the flooding event that occurred in May of 2014, it would be for flash flooding. He was concerned with spending the funds from the general fund.

Lou Radkowski questioned if the flooding event in May of 2014 was considered an official 100 year flood event and Acting Manager Brennan responded he had not had been notified of that determination yet, but the observations were very close to a 100 year flood limit amount, which is based on intensity and duration of the event. He further clarified the study would provide information of what frequency (ex. one or two year storm) the facilities could handle.

Lou Radkowski commented it is unknown what type of event could be handled until the study is done.

Sally Geyer questioned who would perform the study and Acting Manager Brennan responded it is a specialty field and the consultant company that provided the quote could provide those type of services.

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Acting Manager Caltagarone commented the study could be utilized in applying for grant funding.

Gary Anderson commented the study may recommend widening the nontraditional channels to eliminate some of the issues and Acting Manager Caltagarone responded if it did not eliminate the issues it may mitigate them.

Gary Anderson commented retention ponds would benefit the entire town and could also lower the impact upon Ridgway.

Roll Call Vote – Motion Passed

On a roll call vote all were in favor of the motion to proceed with the Elk Creek Feasibility Study, except Nedward Jacob who opposed.

Novak Group Study

Acting Manager Todd Caltagarone explained there was a recent phone conference with the Novak Group representative and it was confirmed that the last report was the final one. He also stated he received the Implementation Report and hard copies were then distributed to Council members.

Nedward Jacob questioned why the errors were not going to be corrected and Acting Manager Caltagarone requested those errors be forwarded to himself and Tim Brennan.

Gregory Gebauer stated at some point and time the final report would have to be adopted.

**CITIZEN COMMENTS ON
NON-AGENDA TOPICS**

There were no citizen comments.

COUNCIL COMMENTS
Councilman Radkowski
Congratulations Coach Straub

Councilman Radkowski wanted to congratulate Coach Aaron Straub on his recent award from the State.

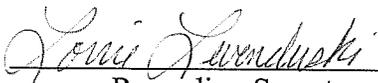
ANNOUNCEMENTS

Mayor Howard made the following announcements:

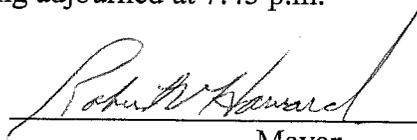
- The next Council worksession will be held Monday, April 6, 2015 at 7:00 p.m. at City Hall.

ADJOURNMENT

Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 7:45 p.m.



Recording Secretary



Mayor