

## CITY OF SAINT MARYS REGULAR COUNCIL MEETING

FEBRUARY 16, 2015

**CALL TO ORDER**

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, February 16, 2015 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on February 12, 2015, posted at City Hall and published in the Daily Press.

**PLEDGE TO THE FLAG****ROLL CALL**

Present: Mayor Robert Howard, Gary Anderson, Sally Geyer, Nedward Jacob, Gregory Gebauer, Lou Radkowski, Bob Mohr and Solicitor Thomas Wagner  
Manager David Greene was excused.

**VISITORS**

Visitors included: Steve Michuck, Yvonne Michuck, Tina Gradizzi, John Copelli, Warren Stewart, Amy Cherry, Richard Sadley and Katie Weidenboerner.

**APPROVAL OF MINUTES**

February 2, 2015  
Motion Passed

Sally Geyer made a motion to approve the minutes of February 2, 2015, seconded by Nedward Jacob and all were in favor.

**REPORT ON EXECUTIVE SESSIONS:**

Mayor Howard stated Executive Sessions were held on Sunday, February 8, 2015 and Monday, February 9, 2015 regarding personnel matters. No decisions were made.

**CITIZEN COMMENTS ON AGENDA TOPICS**

There were no citizen comments on agenda topics.

**MAYOR'S REPORT**

Mayor Howard provided the following report:

- Attended the Elk County Mayor's Association monthly meeting

**MANAGER'S REPORT**

No report was available.

**SOLICITOR'S REPORT**  
Oil & Gas Committee

Solicitor Wagner stated the private meeting of the Oil and Gas Committee with selected citizens will be held tomorrow here at City Hall.

**APPROVAL OF EXPENDITURES**  
Motion

Gary Anderson made a motion to approve the Expenditures from January 16, 2015 until February 15, 2015, seconded by Bob Mohr.

## Question

Gary Anderson questioned the status of the Novak Group Report update of benchmarking and Tina Gradizzi responded the information was in the process of being obtained.

## Motion Passed

All were in favor to approve the Expenditures.

**TREASURER'S REPORT**

Mayor Howard gave the following Treasurer's Report for January 31, 2015:

Revenue for the General Fund was at 1.2 percent of budget and expenditures were at 5.6 percent of budget for January. Last Year at this time the City collected 1.9 percent of budget for revenue and expensed 7.5 percent of budget. Revenue will be low for the first few months of

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the year, since the Real Estate tax bills are not mailed until March 1 of each year. Market value in Pension Plans have decreased for January, but overall have increased from January, 2014. Earned Income collected for January was \$58,111 or 4 percent of budget and for January, 2014 the City collected \$85,971 or 6 percent of budget. \$500,000 was transferred from the General fund to the Capital Reserve Fund for the Capital Improvement Program. Balances for January 1, 2015 were adjusted to actual with 2014 year ending adjusting entries. For year end 2014 shows an increase in fund balance for the General Fund of \$373,581 and an increase in fund balance for the Sewage Treatment Fund of \$301,499. Breakdown by budget resolution by each fund was attached to the report.

**LEGISLATIVE ACTION:**

**Consider for adoption:** Resolution No. 15-4, re: Application for Elk County Act 13 funding

Resolution No. 15-4 was presented for adoption authorizing the filing of a grant application to the Elk County Planning Department for ACT 13 funding in the amount of \$9,445.00 for a GPS Equipment Project.

Motion Passed

Sally Geyer made a motion to adopt Resolution 15-4, seconded by Nedward Jacob and all were in favor.

Resolution No. 15-5, re: Adopting a Community Development Block Grant (CDBG) Program Citizen Participation Plan

Resolution No. 15-5 was presented for adoption adopting a Community Development Block Grant (CDBG) Program Citizen Participation Plan.

Tina Gradizzi, Community and Economic Development Coordinator, explained the Citizen Participation Plan was a requirement for all municipalities receiving federal funding (CDBG).

Motion Passed

Nedward Jacob made a motion to adopt the Citizen Participation Plan, seconded by Bob Mohr and all were in favor.

Subdivision Application: North Central Enterprises, Inc., North Street

A subdivision application was presented from North Central Enterprises, Inc. for property located on North Street. The subdivision proposed to divide a 0.40 acre lot from a 1.14 acre parcel as a new parcel. The new property lines are drawn along an interior wall of an existing building that will separate the properties. The applicant received approval from the Zoning Hearing Board for minimum lot area, lot coverage and setbacks for the new parcel. The new lot has access via an existing private street. Both parcels have public water and sewage. The Planning Commission recommended approval of the subdivision with no substantial comments.

Motion

Sally Geyer made a motion to approve the North Central Enterprises, Inc. subdivision application, seconded by Nedward Jacob.

Question

Nedward Jacob questioned the use of an existing wall as a separation line and Bob Mohr responded since the property is located in the Stackpole Complex the Planning Commission has utilized that practice in the past and the properties are deeded to reflect that information.

Motion Passed

All were in favor to approve the subdivision application.

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Council Mission and Vision  
Statement

Lou Radkowski explained a Council Mission and Vision had been reviewed by Council and was now being presented for their approval.

Bob Mohr made a motion to approve the Council Mission and Vision Statement, seconded by Sally Geyer and all were in favor.

Sale of Airport Land

Solicitor Wagner explained an offer to purchase an undeveloped parcel of property at the Airport Industrial Park had been received. The appraisal was also received for the property. Council could accept the offer or decide to re-negotiate the amount.

After a brief discussion it was decided to table the matter until more information could be obtained.

Sally Geyer made a motion to table the Sale of Airport Land until the next Council meeting, seconded by Gary Anderson and all were in favor.

**TOPICS FOR DISCUSSION:**

There were no topics for discussion.

**REQUEST FOR EXECUTIVE  
SESSION**

Councilman Gebauer requested an Executive Session be held immediately following tonight's Council meeting with the Solicitor regarding personnel matters.

**CITIZEN COMMENTS ON  
NON-AGENDA TOPICS**

Steve Michuck commented on various concerns he had regarding Oil and Gas rights.

**COUNCIL COMMENTS**  
Councilman Radkowski  
Thank you and fire hydrants

Councilman Radkowski thanked everyone for their approval of the Mission and Vision Statement. He also reminded residents to clear the snow from fire hydrants.

Comments towards the City

Councilman Radkowski further commented on another municipality's comments toward the City.

Mayor Howard

Mayor Howard commented he believed there was now a better dialogue between the communities.

Councilwoman Geyer  
Oil and Gas Committee

Councilwoman Geyer commented the next Oil and Gas Committee meeting will provide a balance of information for both sides of the issues.

Former Councilman Dornisch

She further commented that former Councilman Dick Dornisch now had a book published of his prior cartoon strips that ran in the local newspaper.

Councilman Gebauer  
Smoke Testing

Councilman Gebauer commented on a recent letter to the editor in the local paper regarding the smoke testing that was performed in the City. He wanted residents to understand that the smoke testing was only the first step in determining problem areas.

**ANNOUNCEMENTS**

Mayor Howard made the following announcements:

- The next Council worksession will be held Monday, March 2, 2015 at 7:00 p.m. at City Hall.
- Council will adjourn to an Executive Session regarding personnel matters.

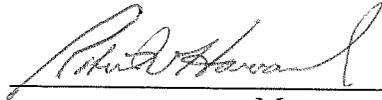
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ADJOURNMENT

Gary Anderson made a motion to adjourn the meeting.  
Meeting adjourned at 7:36 p.m.

  
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Recording Secretary

  
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Mayor