

CITY OF SAINT MARYS COUNCIL WORKSESSION

JULY 6, 2015

CALL TO ORDER

A Council worksession of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, July 6, 2015 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on July 1, 2015, posted at City Hall, and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Robert Howard, Nedward Jacob, Gregory Gebauer, Gary Anderson, Lou Radkowski, Sally Geyer, Bob Mohr, Acting Managers Todd Caltagarone and Tim Brennan and Solicitor Thomas Wagner.

VISITORS

Visitors included: Tina Gradizzi, Lyle Garner, Brady Garner, Mike Ritter, Cody Ritter, Amy Cherry, Tim Pearson, Katie Weidenboerner, Colin Deppen, Warren Stewart and Mason Catalone.

APPROVAL OF MINUTES

June 15, 2015
Motion Passed

Gary Anderson made a motion to approve the minutes of June 15, 2015, seconded by Sally Geyer and all were in favor.

REPORT ON EXECUTIVE SESSIONS:

Mayor Howard stated executive sessions were held on Monday June 15, 2015 following the Council meeting and on Wednesday, June 24, 2015 regarding personnel matters. No decisions were made.

ADDITIONAL TOPICS FOR DISCUSSION:

Gregory Gebauer requested C. Updates on Resolutions

Gregory Gebauer made a motion to add C. Updates on Resolutions to Topics for Discussion, seconded by Sally Geyer and all were in favor.

CITIZEN COMMENTS ON AGENDA TOPICS

There were no citizen comments on agenda topics.

LEGISLATIVE ACTION:

Guidelines for Economic Development Committee

Lou Radkowski explained Council was being presented with a list of guidelines for the Downtown Economic Development Program that was prepared by the Economic Development Committee and Ms. Tina Gradizzi. The program is designed to attract new business in the downtown metered parking areas (500 feet of any City parking areas) and to market vacant commercial sites and promote new initiatives. The funding for the program was set aside in the 2015 budget from the curbside metered parking revenues. The program was intended to add another option for new businesses and to work with the other authorities and groups already in place.

The information presented contained the introduction to the program, the program goals, eligibility, eligible activities, application procedure, application package and project procedures.

Council discussed the program, the guidelines, the distribution of funds and the application process. Solicitor Wagner cautioned Council members that a committee of Council should not handle the administrative process of the program. He stated he realized because of the current

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situation why it was necessary, but in the long term and once a new City Manager was found, it should be the responsibility of the City Manager.

Motion

Sally Geyer made a motion to approve the Downtown Economic Development Program to get it started, seconded by Gary Anderson.

Discussion

Gregory Gebauer stated he thought when Council appointed the committee that it was the intent for the committee to provide thoughts and ideas to Council to assist the other authorities and or groups already in place.

Nedward Jacob stated the committee was for downtown economic development.

Sally Geyer agreed with Councilman Jacob and stated instead of distributing the funds to various groups it was better to have the funds in one place.

Nedward Jacob stated it may be the best way to get people to come downtown and develop the area. He further stated he realized it was going to be a hard process but with the guidelines that were being presented tonight it might help with getting businesses to come to the downtown area.

Gregory Gebauer questioned if the program was for existing businesses and Lou Radkowski responded it was for new businesses.

Nedward Jacob stated there were other programs for existing businesses in place.

Mayor Howard asked Sally Geyer to restate her motion.

Restating the motion

Sally Geyer made a motion to approve the Downtown Development Program, to get it started as stated in the outline, seconded by Gary Anderson.

Roll Call Vote – Motion Passed

On a roll call vote all were in favor to approve the program, except Gregory Gebauer who opposed.

TOPICS FOR DISCUSSION:
175th celebration of St. Marys

Nedward Jacob stated he again wanted to discuss the plans for the upcoming 175th celebration of the founding of St. Marys. He explained he wanted to ask Council if they would consider allotting City funds for the celebration. He further explained the estimate of expenses for a parade could be \$20,000.00. There currently was no group designated to spearhead the festivities but he hoped if Council agreed to discuss the matter further someone or some group would step forward.

Council discussed the matter and agreed to commit to discuss the issue at budget time.

Council Committee Updates
Early Intervention Committee

Gary Anderson stated the committee had forwarded their list of recommendations to the Acting Managers for their review.

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| Emergency Management Committee | Tim Pearson, Emergency Management Coordinator, explained the first phase of construction and acquisition of equipment was now complete. Phase 2 of the project would be discussed for the 2016 City budget, if necessary. The committee was exploring local grant funds for the completion of the generator project and other equipment purchases. Recent system tests and drills were successful. Council was invited to tour the operation center at the end of the Council meeting. |
| Oil & Gas Activity Committee | Solicitor Wagner stated he had sent a memo regarding his comments on the Oil and Gas ordinance revisions to Council for their review and feedback. The comments and revisions would be presented to the Planning Commission at their next meeting for review. |
| | Council and the Solicitor discussed some of the revisions and the timeline for adoption of the proposed ordinance. |
| | A public meeting will be held to review the changes before publication of the proposed ordinance. |
| 2015 City Goals Committee | Pending a new Manager. |
| Capital Improvement Planning Committee | Capital Improvement Planning Committee – will be meeting before the 2016 budget discussions. |
| Economic Development Committee | Lou Radkowski stated the update for the committee was approved under legislative action. |
| Liaison Committee between Council and Acting City Managers | Nedward Jacob stated the committee normally meets weekly with the Acting Managers and a report is sent out to Council members. |
| Search for new Manager Committee | Gary Anderson requested an Executive Session following adjournment of tonight's meeting to discuss the progress on the hiring of a new manager. |
| Updates on resolution (added to agenda) | Gregory Gebauer requested Council be provided with a monthly update on the status of Resolutions approved by Council. |
| | Acting Manager Todd Caltagarone stated the updates would be provided to Council before the next Council meeting. |
| CITIZEN COMMENTS ON NON-AGENDA TOPICS | There were no citizen comments on non-agenda topics. |
| COUNCIL COMMENTS | |
| Councilman Mohr Zito Media Fireworks | Councilman Mohr requested the status of the Zito Media Agreement and Solicitor Wagner responded he had sent a memo to Council today. Councilman Mohr also commented he had received positive comments on the recent fireworks. |
| Councilman Radkowski | Councilman Radkowski thanked the Chamber of Commerce for the fundraising and organization of the fireworks display. |

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Mayor Howard

Mayor Howard echoed Councilmen Mohr's and Radkowski's comments on the fireworks.

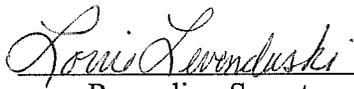
ANNOUNCEMENTS

Mayor Howard made the following announcement:

- The next Council meeting will be Monday, July 20, 2015 at 7:00 p.m. at City Hall.
- An Executive Session will be held immediately following tonight's meeting regarding personnel matters.

ADJOURNMENT

Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 8: 06 p.m.


Recording Secretary


Mayor