

AUGUST 15, 2016

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, August 15, 2016 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on August 11, 2016, posted at City Hall and published in the Daily Press.

**PLEDGE TO THE FLAG
MOMENT OF SILENCE**

Moment of Silence for Former Borough Mayor and Councilman James Klaiber

ROLL CALL

Present: Mayor Robert Howard, Gregory Gebauer, Gary Anderson, Nedward Jacob, Andrew Mohney, Bob Mohr, Lou Radkowski, Manager Timothy Pearson and Solicitor Wagner.

VISITORS

Visitors included: Tim Frenz, Tom Lynch, Carol Muhitch, Amy Cherry, Denny Bauer, Tim Ruffner, Lance Mohney, Richard Sadley, Tina Gradizzi and Steve and Yvonne Michuck.

**APPROVAL OF MINUTES
August 1, 2016
Motion Passed**

Gary Anderson made a motion to approve the minutes of August 1, 2016, seconded by Lou Radkowski and all were in favor.

**CITIZEN COMMENTS ON
AGENDA TOPICS**

There were no citizen comments on agenda topics.

MAYOR'S REPORT

Mayor reported the following:

- Attended the Elk County Mayor's Association meeting

MANAGER'S REPORT

Manager Pearson provided the following report:

- PennDOT has begun milling in preparation for paving various areas in the downtown. He asked for everyone's patience.
- The City's tar and chip program has also begun and is anticipated to run through September 9th, and is weather dependent.
- Met with the ATA Operations Officer and the Executive Director. An update will be provided to Council at the next worksession and a tour of the St. Marys facility will be offered.
- A tentative list of Capital Projects was sent to Council members. The list would be reviewed first with the committee and then presented to Council.

Councilmen Gebauer and Mohr requested updates on each of the Capital Improvement Planning Committee meetings.

- I & I update was being reviewed by the Manager and would be forwarded to Council prior to the next worksession, which would be on the next agenda.
- Attended the Redevelopment Authority meeting and he believed it provided more insight on their proposed use of C.B.D.G. funds.

SOLICITOR'S REPORT

Solicitor Wagner had nothing specific to report at this time.

CITY OF SAINT MARYS REGULAR COUNCIL MEETING

AUGUST 15, 2016

TREASURER'S REPORT

Manager Pearson provided the following Treasurer's Report as of July 31, 2016:

Total Revenue collected for the General Fund was at \$5.4 million and last year was \$4.35 million and in 2014 was \$4.4 million. Total Expenditures for the General Fund as of July 31, 2016 was at \$2.8 million, in 2015 was \$3.9 million and in 2014 was \$3.1 million. Revenues collected for the General fund was at 86 percent of budget and Expenditures were at 44 percent of budget. Last year at this time Revenues were at 58 percent and Expenditures were at 51 percent of budget. Cash on hand for the Sewage Treatment Fund as of July 31, 2016 was \$977,084 and for July 31, 2015 it was \$1,149,624, a difference of negative \$172,540.

LEGISLATIVE ACTION:**Consider for adoption:**

Ordinance No. 297, re:

Authorizing the issuance of General Obligation Bonds, Series of 2016, in the principle amount of \$5,225,000

Manager Pearson stated Ordinance No. 297 was being presented for consideration for adoption. The ordinance was duly advertised and displayed. Ordinance No. 297 of the City of St. Marys, re: authorizing the issuance by the City of general obligation bonds, series of 2016, in the principal amount of \$5,225,000 for the purpose of providing for (i) financing the costs associated with the refunding on a current refunding basis of the City's general obligation bonds, series of 2011, (ii) funding capital improvements within the City, and (iii) to pay the costs of said bond issue; approving the cost estimate of the City for said project and approving the private negotiated sale of the bonds to the underwriters; fixing the form, numbers, date, interest rates, and maturities thereof; pledging the general revenues and continuing the levying of any necessary tax for payment of debt service charges; authorizing the execution, sale and delivery thereof; pledging the repayment of the series of 2016 bonds; approving the payment of the issuance costs; appointing a sinking fund depository and paying agent; authorizing and directing the insuring of the series of 2016 bonds; establishing a 2016 clearing fund, 2016 construction fund and sinking fund; approving the preliminary and final official statements; and authorizing the filing for approval of said nonelectoral debt with the Pennsylvania Department of Community and Economic Development, and authorizing the payment of the required filing fee therefore.

Tom Lynch, Bond Counsel, Lynch & Lynch and Tim Frenz, Director, Janney Montgomery Scott, LLC, both explained details and timeline of the refunding, additional debt requirements and cost savings.

Motion

Nedward Jacob made a motion to adopt Ordinance No. 297, seconded by Bob Mohr.

Roll Call Vote – Motion Passed

On a roll call vote all were in favor to adopt Ordinance No. 297. Motion passed.

Award of Bid: 2016
Resurfacing Bid

Manager Pearson stated the following bids were opened on August 1, 2016, for the 2016 resurfacing project on Grandview, Martin, Birch and Wendel Roads.

G.O. Hawbaker, DuBois - \$273,467.50

New Enterprise Stone & Lime, New Enterprise - \$228,308.71

HRI, Inc., State College - \$235,532.00

Manager Pearson explained the project would be a combination of base repair, mill and fill, and full mill with

CITY OF SAINT MARYS REGULAR COUNCIL MEETING

AUGUST 15, 2016

new base course, in preparation for the five year PIB loan resurfacing plan.

Motion Nedward Jacob made a motion to award the bid as recommended to New Enterprise Stone & Lime in the amount of \$228,308.71, seconded by Lou Radkowski.

Discussion Bob Mohr questioned if the project would occur this year and Manager Pearson responded yes.

Gregory Gebauer questioned if the bid was under budget and Manager Pearson responded yes.

Roll Call Vote – Motion Passed On a roll call vote all were in favor to award the bid to New Enterprise Stone & Lime.

Subdivision Application: Vincent and Charles Lenze, Emerald Road A subdivision application was presented from Vincent and Charles Lenze for property located on Emerald Road. The subdivision proposed to subdivide a 5.97 acre lot from a 94.37 acre parcel as an addition to an existing parcel owned by Charles R. and Catherine A. Lenze with an existing single family dwelling and public water and private sewage disposal. The residual parcel contains an existing single family dwelling. No new building lots will result from this subdivision. The Planning Commission had no comments on the subdivision.

Motion Gary Anderson made a motion to approve the Vincent and Charles Lenze subdivision application, seconded by Nedward Jacob.

Roll Call Vote – Motion Passed On a roll call vote all were in favor to approve the Vincent and Charles Lenze subdivision application.

2016 C.D.B.G. Projects for application Manager Pearson explained the 2016 C.D.B.G. Projects for Application was for the total allocation of \$272,958 less 18 percent administration of \$49,132 for a total available for projects of \$223,826. The following list of projects for Council's consideration was being presented tonight:

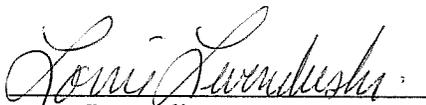
- Recreation Board – to address accessibility at all City parks, including Berwind Street Park – Suggested amount \$77,500
- City – to address two areas to improve accessibility in the downtown area. ADA access to Erie Avenue and access through Elk Creek Park to Bruxelles Street – Suggested amount \$96,326
- Redevelopment Authority – for Slum/Blight funding in approved designated area. Suggested amount \$50,000
- City – to address replacement of deteriorated sewer lines, storm drain issues, catch basins and road improvements in qualified areas as they become available. Suggested as an alternative project if none of the above projects are approved by Council.

Motion Passed Gregory Gebauer made a motion to approve the first three listed projects, Recreation Board, City and RDA, as discussed seconded by Andrew Mohny and all were in favor.

CITY OF SAINT MARYS REGULAR COUNCIL MEETING

AUGUST 15, 2016

- TOPICS FOR DISCUSSION:** There were no topics for discussion.
- CITIZEN COMMENTS ON NON-AGENDA TOPICS** Steve Michuck had various questions, comments and concerns regarding various topics.
- COUNCIL COMMENTS** Councilman Radkowski requested if anyone was interested in assisting him with watering the flowers downtown next week to let him know. He also requested a Special Presentation at the next worksession for the local Manufacturer Group would like to outline the employment challenges and some insight on how to improve the local employment rate and attract new workers.
- ANNOUNCEMENTS** Mayor Howard made the following announcements:
- The next Council worksession will be held Tuesday, September 6, 2016 at 7:00 p.m. at City Hall.
 -
- ADJOURNMENT** Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 8:02 p.m.


Recording Secretary


Mayor