

SEPTEMBER 21, 2015

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, September 21, 2015 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on September 17, 2015, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Robert Howard, Gary Anderson, Sally Geyer, Nedward Jacob, Gregory Gebauer, Lou Radkowski, Bob Mohr, Solicitor Thomas Wagner, Acting Managers, Todd Caltagarone and Tim Brennan.

VISITORS

Visitors included: Chris Trejchel, David Overstreet, Marlene Stubber, Justin Johnson, Duncan LaValle, Elric LaValle, Amy Cherry, Katie Weidenboerner, Colin Deppen, Paul Fleming, Mason Catalone, Richard Sadley and Mike Brock.

APPROVAL OF MINUTES

September 8, 2015

Motion Passed

Sally Geyer made a motion to approve the minutes of September 8, 2015, seconded by Bob Mohr and all were in favor, except Mayor Howard who abstained.

REPORT ON EXECUTIVE SESSIONS

Mayor Howard stated Executive Sessions were held on September 15, 2015 at 6:00 p.m. and September 18, 2015 at 4:00 p.m. regarding personnel matters. No decisions were made.

SPECIAL PRESENTATION:
Elk County Catholic Future
Business Leaders of America, re:
Update on the South St. Marys
Street Beautification Project

The Elk County Catholic High School's Future Business Leaders of America members, Justin Johnson, Elric LaValle and Duncan LaValle, and advisor Marlene Stubber, presented the following update on the South St. Marys Street Beautification Project.

Their project goal was to return South St. Marys Street to its original beauty. They requested the planting of an additional six (6) trees on City property near Arch Street and State Street because of additional vacant land acquired due to demolition of houses by PennDOT during their roadway reconstruction project. The trees will begin at State Street and continue just past Vine Street. The trees will be planted between the sidewalk and the home. Property owners will retain ownership of the tree and the City will have no responsibility for tree maintenance. No tax dollars were being used for the project since donations totaling over \$10,000 were received for the project. A total of 36 trees have been ordered.

The group's first public meeting was held in 2014, then they surveyed the property owners by a mailing questioning their willingness to have a tree planted on their property. Approximately one-third replied positively, which amounts to 25 trees. Those who replied were sent a second mailing questioning their favorite tree. The group worked with Tina Gradizzi, Community Economic and Development Coordinator, to obtain grant funding, but when the grant funding application was determined to be too restrictive, the group decided to pursue independent funding.

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The group stated they were doing the project because its mission is to bring business and education together in a positive working relationship through innovative leadership and career development programs.

Tim Brennan, Acting City Co-Manager, described the possible location of the additional six (6) trees on City property.

Motion Passed

Sally Geyer made a motion to plant the additional (6) trees on City property as determined by Tim Brennan, seconded by Gary Anderson and all were in favor.

Council thanked them for their presentation and gave them a round of applause.

**CITIZEN COMMENTS ON
AGENDA TOPICS**

There were no citizen comments on agenda topics.

MAYOR'S REPORT

Mayor Howard provided the following report:

- Attended the Mayor's Association meeting
- Attended the Veteran's Bridge Dedication in Johnsonburg
- Attended the re-dedication of the Elk County War Memorial time capsule

SOLICITOR'S REPORT

Solicitor Wagner stated the discussion on the Oil & Gas revisions was later on the agenda. He also explained he intends to have something soon for Council's review regarding the agreement with Zito Media.

**APPROVAL OF
EXPENDITURES**

Motion Passed

Gary Anderson made a motion to approve the Expenditures from August 16, 2015 until September 13, 2015, seconded by Sally Geyer.

Questions

Acting Manager Brennan responded to questions regarding the Expenditures.

Motion Passed

All were in favor to approve the Expenditures.

TREASURER'S REPORT

Mayor Howard gave the following Treasurer's Report for August 31, 2015:

Total Revenue for the General Fund was 62 percent of budget, compared to last year of 77 percent of budget. Total Expenditures were at 56 percent of budget for the General Fund and for 2014 were 57 percent of budget. Cash flow for the General Fund as of August 31, 2015 was \$3,400,507 compared to 2014 of \$3,764,378. Cash flow for the Sewage Treatment Fund was \$1,080,789 compared to 2014 of \$976,762. Market values for the pension plans decreased this month and were below market value as of the end of August, 2014.

LEGISLATIVE ACTION:

LERTA Application: Keystone Powdered Metal Co., 251 State Street

Keystone Powdered Metal Company submitted an application to the City of St. Marys in regards to the local Economic Revitalization Tax Assistance Act (LERTA) Program for a 1,000 square foot steel pole building at 251 State Street. The request had been approved by the school district and the county assessment office.

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- Motion Passed Sally Geyer made a motion to approve the LERTA Application for Keystone Powdered Metal Company, seconded by Lou Radkowski and all were in favor, except Gary Anderson who abstained.
- Request from Airport Authority Acting Manager Tim Brennan explained a request was received from the St. Marys Area Airport Authority for an advance of its annual allocation of funds from the City in the amount of \$20,000. The funds were to cover unexpected repairs to its fuel dispensing equipment and the Authority's portion of expenses of their 2015 Obstruction Removal Project. A repayment plan of \$5,000 per year for the next four years was also submitted.
- Motion Sally Geyer made a motion to approve the \$20,000 advance to the Airport Authority, seconded by Gary Anderson.
- Discussion Lou Radkowski wanted to clarify how the repayment would begin in June of 2016 and Acting Manager Brennan explained he would have to check with the Finance Director to see how the annual allotment is dispensed.
- Sally Geyer stated the Authority probably requested the repayment of June 2016 as that was most likely when they would receive money.
- Gregory Gebauer questioned what would happen if the request was not approved and Acting Manager Brennan responded that was an interesting question since most of the Authority's loans are backed by the City. He stated he assumed if they (the authority) did not make a payment the creditors would go to the City and request payment.
- Sally Geyer questioned what the Authority was going to do to keep moving forward in order to sustain themselves and Acting Manager Caltagarone responded it was an ongoing conversation. He further commented part of the funds would be used to repair the fuel dispensing equipment, which the selling of fuel is part of their income.
- Nedward Jacob questioned the Authority's request as a draw down on funds due from the sale of property in the Industrial Park and Acting Manager Brennan responded the City was still in the process with the FAA and the BOA determining the proper procedure of the sale of land.
- Solicitor Wagner stated he was working on the proper procedure and reconstructing the history of what has happened at the Industrial Park, which has been a significant task. He would be sending a letter to the FAA next week regarding the process of selling lots and will await a response.
- Gregory Gebauer questioned if the funds would be used for contract work already done or work that needs done and Acting Manager responded the funds were for a grant requirement of a 5 percent match of funds by the Authority.
- Acting Manager Caltagarone commented the grants used to allow "in kind" work but the rules have since changed.

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Gregory Gebauer questioned if the funds were for work already completed and Acting Manager Brennan responded if the work is not already done it is nearly completed and believed there was some ongoing work.

Motion Passed

All were in favor to approve the Airport Authority's request.

TOPICS FOR DISCUSSION:

Budget discussion for Authorities, Board and Commissions (removed from agenda)

Lou Radkowski made a motion to remove the agenda item for discussion, Budget Discussion for Authorities, Boards and Commissions, seconded by Bob Mohr and all were in favor.

Oil & Gas Ordinance Proposed revisions

Solicitor Wagner stated the Oil & Gas Committee had not yet met. He further stated he received a copy of the Ridgway Township Zoning Ordinance amendment and he wanted to study it and provide recommendations to the Oil and Gas Committee.

CITIZEN COMMENTS ON NON-AGENDA TOPICS

Seneca Resources

David Overstreet and Chris Trechjel from Seneca Resources wanted to reiterate their company's offer to assist the group working on the Oil and Gas revisions.

Paul Fleming

Paul Fleming stated he would volunteer to attend any further Oil and Gas committee meetings on behalf of the taxpayers.

Art Colaprete

Art Colaprete stated his concerns with the Oil and Gas industry.

COUNCIL COMMENTS

Councilman Anderson

Councilman Anderson commented he viewed a Department of Environmental Protection "WebEx" presentation regarding Oil and Gas that provided information for both sides and ways to address those issues.

Councilman Mohr

Councilman Mohr thanked the fireman for the breakfast they put on and also the Fall Fest workers for all their hard work.

Councilman Radkowski

Councilman Radkowski commented the City recently had lost a few very community oriented people and encouraged people to get involved with the City's Authorities, Boards and Commissions.

Councilman Jacob

Councilman Jacob wanted to acknowledge the recent passing of Jim "Mouse" Heary who was a longtime member of the Civil Service Commission.

Councilwoman Geyer

Councilwoman Geyer wanted to acknowledge the passing of Dr. Joseph, a terrific surgeon.

Councilwoman Geyer also explained the 175th Anniversary Celebration group met and determined they would try to "piggy back" with some of the other events. The next meeting was October 22nd at 6:30 at the St. Marys Legion.

Councilman Jacob

Councilman Jacob commented he had a group of individuals who were interested in participating in the 175th celebration and in attending their next meeting.

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Mayor Howard

Mayor Howard commented it appeared the search for a new City Manager was coming to an end and he wanted to thank the Acting City Managers for the wonderful job they have done. Council gave them a round of applause.

ANNOUNCEMENTS

Mayor Howard made the following announcements:

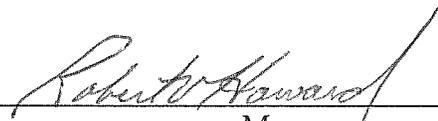
- The next Council worksession will be held Monday, October 5, 2015 at 7:00 p.m. at City Hall.
- "Trick or Treat" will be held on Saturday, October 31st, 2015 from 6:00 p.m. until 8:00 p.m. by porch light invitation only.

ADJOURNMENT

Sally Geyer made a motion to adjourn the meeting. Meeting adjourned at 7.40 p.m.



Recording Secretary



Mayor