

## CITY OF SAINT MARYS COUNCIL WORKSESSION

DECEMBER 7, 2015

**CALL TO ORDER**

A Council worksession of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, December 7, 2015 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on December 3, 2015, posted at City Hall, and published in the Daily Press.

**PLEDGE TO THE FLAG****ROLL CALL**

Present: Mayor Robert Howard, Gregory Gebauer, Nedward Jacob, Gary Anderson, Lou Radkowski, Sally Geyer, Bob Mohr, Manager Timothy Pearson and Solicitor Thomas Wagner.

**VISITORS**

Visitors included: Heather Conrad, Ron Samick, Jr., Jeff Smith, Katie Weidenboerner, Tina Gradizzi, Richard Sadley, Betty Kruger, Amy Cherry, Mason Catalone and Bill Kraus.

**APPROVAL OF MINUTES**

November 16, 2015

Motion Passed

Sally Geyer made a motion to approve the minutes of November 16, 2015, seconded by Nedward Jacob and all were in favor.

**REPORT ON EXECUTIVE SESSION:**

Mayor Howard stated an Executive Session was held immediately following Council's last meeting on November 16<sup>th</sup>, 2015 regarding personnel matters. No decisions were made.

**SPECIAL PRESENTATION:**

Headwaters Group and

AmeriCorps Group

Heather Conrad, Development Director of Headwaters Charitable Trust explained the Trust is a conservation non-profit organization. They are currently developing a Living Greener Program. The program will work in conjunction with AmeriCorps VISTA volunteers who will relocate to Elk County to implement the program. The program will consist of a Living Greener Project which will connect at-risk kids to employers seeking workers to fill the gap left by a lack of skilled employees. The project will work with a variety of entities and will do so within the context of supporting a green economy. The program will work with other service providers to compliment or fill any gaps in their current programs.

Ms. Conrad introduced the following volunteers of the Living Greener Team:

Betty Kruger – Business Liaison

Erika Ratliff – Outreach Coordinator

Kindra Aschenbrenner – Sustainability Planning Coordinator

Bri Pursley – Learning Resource Coordinator

Each provided a brief description of their duties and responsibilities.

Council and Ms. Conrad discussed the program and Council thanked the group for their presentation.

**ADDITIONAL TOPICS FOR DISCUSSION:**

There were no additional topics for discussion.

**CITIZEN COMMENTS ON AGENDA TOPICS**

There were no citizen comments on agenda topics.

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- LEGISLATIVE ACTION:**  
**Consider for adoption:**  
 Resolution No. 15-14, re: Early Intervention Program Grant Request, Phase II
- Resolution No. 15-14 was presented for adoption to file an Early Intervention Program Grant Request Phase Two. (Revised)
- Tina Gradizzi, Community & Economic Coordinator explained the previous adopted resolution stated a 25 percent match. She had since been advised the match amount must be listed as 50 percent, which had already been budgeted.
- Motion Passed
- Sally Geyer made a motion to adopt Resolution No. 15-14, seconded by Bob Mohr and all were in favor.
- Resolution No. 15-15, re: Keystone Communities Public Improvements Grant
- Resolution No. 15-15 was presented for adoption to file a Keystone Communities Public Improvement Grant in the amount of \$500,000 for Charles Street improvements.
- Tina Gradizzi, Community & Economic Coordinator explained the resolution was an updated resolution.
- Motion
- Sally Geyer made a motion to adopt Resolution No. 15-15, seconded by Nedward Jacob.
- Discussion
- Gary Anderson questioned if this project had already been turned down because of income surveys and Ms. Gradizzi responded originally CDBG funds were going to be used as a match, which had income guideline requirements. She believed leftover funds from the Mertz Avenue project funding could be used for a portion of the Charles Street reconstruction and other possible funding sources.
- Manager Pearson explained if the funds were secured within the next two years then matching grant funds would still be available.
- Motion Passed
- All were in favor to adopt Resolution No. 15-15.
- Revised 2016 Minimum Municipal Obligation (MMO's)
- Manager Pearson explained revised 2016 Minimum Municipal Obligation (MMO's) for the City's Pension Plans were being presented since the actuarial valuation report was received. There was a decrease in both the Police and Non-Uniformed MMO.
- Motion
- Nedward Jacob made a motion to approve the revised 2016 MMO's for the City's Pension Plans, seconded by Sally Geyer.
- Discussion
- Gregory Gebauer questioned the State contributions to the Pension Funds and Manager Pearson responded yes the amount to be received from the State is yet to be determined and was estimated for the 2016 budget.
- Lou Radkowski questioned if there was a five year outlook and Manager Pearson responded the report was done every two years but was unsure of the outlook time frame.
- Nedward Jacob stated it was nice the City received the reduction in the amount needed to contribute to its Pension Plans. He believed it was in part due to previous City Council members keeping the Pension Plans funded.

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Gary Anderson commented the City also received a very good return on its investments.

Motion Passed

All were in favor to approve the revised 2016 MMO for the City's Pension Plans.

Approval of Fire Department Truck Contract

Ron Samick Jr. from the Crystal Fire Department explained the Department was looking for approval to purchase a 2016 Pierce Enforcer 1750 GPM Top-Mount Pumper to replace a 1979 Mack 1500 GPM Pumper. The contract thru Glick Fire Equipment Company and Pierce Mfg. was at COSTARS pricing of \$599,564.69.

Motion

Nedward Jacob made a motion to approve the above request, seconded by Sally Geyer.

Discussion

It was noted the 2016 proposed millage increase for the Fire Protection Fund was for future purchases of equipment, since this current purchase would deplete their capital purchase funds, so that in five years new equipment would not require a loan.

Mr. Samick stated it would take approximately 10 ½ months to receive the truck after the issuance of a purchase order. The purchase order would lock in the price quoted.

Motion Passed

All were in favor to approve the request, except Gregory Gebauer who abstained.

Subdivision Application: Alan J. and Geraldine Wolfe, Taft Road

A subdivision application was presented from Alan J. and Geraldine Wolfe for property located on Taft Road. The subdivision proposed to subdivide a 1.09 acre lot from a 6.49 parcel as a lot addition to an existing parcel. The residual parcel currently has a non-building waiver and the receiving parcel currently contains a single family dwelling with on-lot sewage disposal system and public water. The new lot will be consolidated into the existing lot, so no new building lots will be created as a result of this subdivision. The Planning Commission recommended approval of the subdivision with no comments.

Motion Passed

Nedward Jacob made a motion to approve the Wolfe subdivision application, seconded by Gary Anderson and all were in favor.

**TOPICS FOR DISCUSSION:**

There were no topics for discussion.

**CITIZEN COMMENTS ON NON-AGENDA TOPICS**

There were no citizen's comments on non-agenda topics.

**COUNCIL COMMENTS**

Nedward Jacob requested an Executive Session regarding personnel matters immediately following tonight's meeting.

**ANNOUNCEMENTS**

Mayor Howard made the following announcements:

- A public hearing will be held on Monday, December 21, 2015 at 6:00 p.m. at City Hall regarding the Oil & Gas proposed ordinance revisions.
- The next Council meeting will be Monday, December 21, 2015 at 7:00 p.m. at City Hall.

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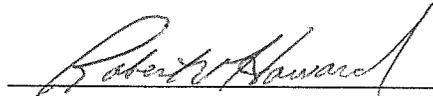
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- An Executive Session will be held immediately following tonight's meeting regarding personnel matters.

## ADJOURNMENT

Gary Anderson made a motion to adjourn the meeting.  
Meeting adjourned at 7:36 p.m.

  
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Recording Secretary

  
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Mayor