

CITY OF SAINT MARYS REGULAR COUNCIL MEETING

DECEMBER 19, 2016

CALL TO ORDER

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, December 19, 2016 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on December 15, 2016, posted at City Hall and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Robert Howard, Gregory Gebauer, Gary Anderson, Andrew Mohny, Bob Mohr, Lou Radkowski, Manager Timothy Pearson and Solicitor Tom Wagner. Nedward Jacob was excused.

VISITORS

Visitors included: Jim Wolf, Kurt Nesbitt, Carol Muhitch, Amy Cherry, Richard Sadley and Lance Mohny.

APPROVAL OF MINUTES
December 5, 2016
Motion Passed

Gary Anderson made a motion to approve the minutes of December 5, 2016, seconded by Lou Radkowski and all were in favor.

PUBLIC HEARING: 2017
City Budget

Mayor Howard opened the public hearing for the 2017 City Budget at 7:00 p.m.

There were no public comments.

Mayor Howard closed the public hearing at 7:01 p.m.

CITIZEN COMMENTS ON
AGENDA TOPICS
- Recreation Board

Jim Wolfe, representative of the Recreation Board read the following statement:

“Recently, the Recreation Board was approached by the City Manager, Mr. Tim Pearson, who pointed out that there is a conflict between the number of board member’s as listed in the copy of the Rec Board’s by-laws and those listed in the city code. Our by-laws list the number of board members as 9 while the city code indicates that the number should be 7. Based on the discrepancy between the two, Mr. Pearson asked for a recommendation from the Recreation Board on which number we believe would make sense moving forward.

After taking some time to discuss this within the Recreation Board, we are recommending that we maintain the Board at the current 9 members and would like to keep the original board member recommendations that we had submitted for reappointment; namely Mike Kronenwetter, Shad Boschert and Kurt Nesbitt.

Over the last several weeks, we as a Board have had a great deal of discussion internally and recognize now, more than ever, the magnitude of what needs to be done in the future if we are going to continue to have a parks and recreation program that is as successful or more successful than our current one. Some of the major activities that we need to tackle include a full review of our by-laws, a short term and long term budget review, work towards establishing a capital improvement fund, complete job descriptions for our employees as well as guidelines for summer workers, complete our capital improvement plan and many others. Additionally, we have several CDBG projects that we need to get started and help manage, and we would like to work with our CURRENT park supervisors to help put

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together a set of duties and a job description for a new Parks and Recreation manager based on their input and feedback. We have several projects we would like to kick off at the pool to enhance our current seating and provide additional shade areas, as well as starting the engineering of an investigative dig at the pool as well as re-pour the concrete at the end of next pool season. Finally, the resurfacing of the Memorial Park tennis courts is a top priority.

We are sure that this list is not complete, but hopefully, it gives you an idea of the scope of what we are looking to do and the amount of time and effort necessary to complete the tasks at hand. For us to be successful as a Board and to reach our goals, we believe will require the efforts of all 9 members. We do believe that our Board has functioned efficiently and effectively for many years with our current setup of 9 members and we are confident that this is the right setup for our Board with the scope of work that we have in front of us. Also, we currently have 7 sub committees as part of our Board. These include areas such as budget, pool, maintenance, winter programs, summer programs, capital improvements and scheduling. Each Board Member is on 2-3 subcommittees and we have found these to be very successful in helping us focus additional attention as needed in those areas that are most important to the success of our programs.

Like City Council members, we have jobs, families and responsibilities outside the Recreation Board. Many of us on the Board are also coaches, umpires, referees or managers of a sport in our community or are involved in other civic organizations. Our current size of 9 members has allowed us the flexibility of utilizing each Board Member's strengths while allowing them to honor other commitments within their families, work and other organizations.

We, as members of the Recreation Board are passionate about our parks and we honestly believe that each of us have an important contribution to make. We do truly believe, with our current makeup and, with the assistance of Council and our City Manager that we are on the right track and that will be able to make significant progress this year as well as set the framework for successful future for our Parks and Recreation programs. We unanimously feel that the current 9 members are more united now than we ever have been and are eager to show Council as well as all of the members of our community that, as good as our parks and programs are now, that, working together, we can work towards an even better future."

Gregory Gebauer noted two different sets of the Recreation Board by-laws were found, one set stating seven members and one set stating nine members. There were other noted differences, but neither of them were signed. He suggested an updated set should be prepared and approved by the board.

Solicitor Wagner explained since current City Code states only seven members, Council can appoint nine members to the board with the condition to change the number of board members by ordinance.

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- Motion Passed Gary Anderson made motion to amend the agenda to discuss an ordinance to change the Recreation Board members from seven to nine members, seconded by Bob Mohr and all were in favor.
- Discussion to amend City Code to increase the members of the Recreation Board from seven to nine (added to agenda) Motion Gary Anderson made a motion to authorize the Solicitor to prepare and advertise an Ordinance amending Chapter One, Section 204, paragraph two, to increase the number of members on the Recreation Board from seven members to nine members, prior to the January 9th, 2017 Council meeting, seconded by Lou Radkowski.
- Clarifications Gregory Gebauer clarified the Recreation Board would also update their by-laws and Mr. Wolfe confirmed they would.
- Solicitor Wagner confirmed Council did not need to approve the Recreation Boards by-laws and Mr. Wolfe confirmed a copy of the updated by-laws would be provided to Council once approved by the Recreation Board members.
- Motion Passed All were in favor to publish the ordinance amendment increasing the Recreation Board members from seven to nine.
- MAYOR'S REPORT** Mayor Howard had nothing to report.
- MANAGER'S REPORT** Manager Pearson provided the following report:
- 175th Anniversary of the founding of St. Marys celebration planning was progressing and the committee now had memorabilia that can be purchased as a fundraiser for the planned activities. The parade has been scheduled for September 16th in conjunction with the Bavarian Fall Festival. The next meeting will be held on Dec. 29th, 2016 at 6:00 p.m. at the St. Marys Legion.
 - A large number of recent sewer bills sent out were incorrect and new corrected bills were going to be mailed tomorrow.
 - The City had received notification requesting to submit a full application as the next step to the pre-application submitted to the North Central PA Regional Planning and Development Commission in the amount of \$250,000 for access road improvements to Airport Road.
- SOLICITOR'S REPORT** Solicitor Wagner reported all of the paperwork has been submitted to the Zoning Hearing Board for the Seneca Resources appeal. The board has 45 days plus any requested extensions to review the information.
- TREASURER'S REPORT** Manager Pearson provided the following Treasurer's Report as of November 30, 2016:
- The Revenue collected for the General Fund was at 94 percent of budget (110 percent with the PIB loan). Last year in November the City was at 79 percent of budget (without the PIB loan, 91 percent of budget) and in 2014 Revenue was at 98 percent of the budgeted amount. The Expenditures for the General Fund was at 82 percent of budget and in 2015 was at 81 percent and in 2014 was at 88 percent of the budgeted amounts. Benchmark figures would be at 91.6 percent. The Sewage Treatment Fund collected 87 percent of Revenue and Expenditures were at 77 percent of budget. In 2015, Revenue

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was at 84 percent and Expenditures were at 77 percent. The City has collected \$1,467,083 in Earned Income as of the end of November and in 2015 the amount collected was at \$1,373,734, a 6.8 percent increase.

LEGISLATIVE ACTION:

Consider for adoption:
Ordinance No. 298, re: Levy and assessment of taxes for the fiscal year 2017

Manager Pearson explained Ordinance No. 298, which was duly advertised and displayed, provided for the levy and assessment of taxes for the fiscal year 2017 and was being presented for adoption.

Motion Passed

Gary Anderson made a motion to adopt Ordinance No. 298, seconded by Bob Mohr and all were in favor.

Resolution 16-17, re: 2017 budget for various City funds.

Manager Pearson explained Resolution No. 16-17 was duly advertised and displayed and was being presented for adoption of the 2017 budget for various City funds.

Motion Passed

Bob Mohr made a motion to adopt Resolution No. 16-17, seconded by Gary Anderson and all were in favor.

Resolution No. 16-18, re: Authorizing execution of a Consent for Right of Entry Agreement with PA DEP

Manager Pearson explained Resolution No. 16-18 was being presented for adoption authorizing the execution of a Consent for Right of Entry Agreement with PA DEP Bureau of Abandoned Mine Reclamation for property located within the City's right-of-way at 614 Vermont Road.

Bob Mohr made a motion to adopt Resolution No. 16-18 seconded by Gary Anderson and all were in favor.

**APPOINTMENTS TO
CITY'S AUTHORITIES,
BOARDS AND
COMMISSIONS**

NAME OF AUTHORITY, BOARD OR COMMISSION AND LENGTH OF TERM	NUMBER OF VACANCIES	APPOINTMENTS
Benzinger Township Golf Authority (5 years)	1 Vacancy	Lou Radkowski made a motion to appoint Thomas Farley, as recommended, seconded by Andrew Mohny and all were in favor
Redevelopment Authority of the City of St. Marys (5 years)	1 Vacancy	Gary Anderson made a motion to appoint Joseph Haines, as recommended, seconded by Lou Radkowski and all were in favor.
St. Marys Area Airport Authority (5 years)	1 Vacancy	Gary Anderson made a motion to appoint Victor Straub, as recommended, seconded by Lou Radkowski and all were in favor.
St. Marys Area Water Authority (5 years)	1 Vacancy	Bob Mohr made a motion to appoint Robert Breindel, Jr., as recommended, seconded by Gary Anderson and all were in favor.
St. Marys Municipal Authority (5 years)	1 Vacancy	Bob Mohr made a motion to appoint Joseph W. Goetz, as recommended, seconded by Gary Anderson and all were in favor.
Board of Health (5 years)	1 Vacancy	Gary Anderson made a motion to appoint Dr. Maurus Sorg, as recommended, seconded by Bob Mohr, and all were in favor.
Recreation Board (5 years)	3 Vacancies	Gary Anderson made a motion to appoint Kurt Nesbitt, Shad Boschert, Michael Kronenwetter, as recommended and contingent on the ordinance change as discussed earlier, seconded by Lou Radkowski and all were in favor.

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NAME OF AUTHORITY, BOARD OR COMMISSION AND LENGTH OF TERM	NUMBER OF VACANCIES	APPOINTMENTS
Zoning Hearing Board (5 years for regular member)	3 Vacancies	Gary Anderson made a motion to appoint Dean Hansen and Stephen K. Herzing, with a 5 year term, as recommended, and to appoint Clythera Hornung to fill the unexpired term of Edward Hornung, term to expire January 1 st , 2018, seconded by Bob Mohr and all were in favor.
Planning Commission (4 years)	3 Vacancies	Bob Mohr made a motion to appoint Brian M. Fleming and Bruce Gerber, as recommended, seconded by Lou Radkowski and all were in favor. One vacancy remains.
Police Civil Service Commission (3 years)	1 Vacancy	Lou Radkowski made a motion to appoint Anthony Celin, Jr., as recommended, seconded by Gary Anderson and all were in favor.
Shade Tree Commission of the City of St. Marys (3 years)	1 Vacancy	Lou Radkowski made a motion to appoint Lisa Sorg, as recommended, seconded by Gregory Gebauer and all were in favor.

TOPICS FOR DISCUSSION: There were no topics for discussion.

CITIZEN COMMENTS ON NON-AGENDA TOPICS There were no citizen comments on non-agenda topics.

COUNCIL COMMENTS Councilman Mohr commented the Street Department did an excellent job during the recent snowfall.

Councilman Anderson agreed with Councilman Mohr's comments, but also requested residents to not park on City streets during snow events. He further commented on the increase in Earned Income of 6.8 percent and believed it showed a robust community with significant growth.

Councilman Radkowski thanked Dolly Wehler and all those involved with the recent Wreaths Across America event who placed wreaths on veteran's graves at the local cemeteries. He also thanked Chris Gankosky and Ann Sinibaldi Herzing for the recent Christmas concert.

Councilman Mohny also agreed with the great job on street plowing but noted certain crosswalks in the downtown, specifically across the railroad tracks, still need addressed. He also suggested the sidewalks in the downtown should be cleared within 24 hours after the end of the snow event.

Manager Pearson responded he would look into who is responsible for the crosswalks.

Mayor Howard commented Saint Marys is a great City and blessed with world class industry and he looks forward to the future.

ANNOUNCEMENTS

Mayor Howard made the following announcements:

- City Offices will be closed Monday, December 26th, 2016 for the Christmas Holiday and again on Monday, January 2nd, 2017 for the New Year's Day Holiday
- Council's next re-scheduled worksession will be held on Monday, January 9, 2017 at 7:00 p.m.

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ADJOURNMENT

Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 7:47 p.m.


Recording Secretary


Mayor