

## CITY OF SAINT MARYS REGULAR COUNCIL MEETING

APRIL 18, 2016

- CALL TO ORDER** The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, April 18, 2016 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on April 14, 2016, posted at City Hall and published in the Daily Press.
- PLEDGE TO THE FLAG**
- ROLL CALL** Present: Mayor Robert Howard, Gary Anderson, Andrew Mohney, Gregory Gebauer, Bob Mohr, Nedward Jacob, Lou Radkowski, Manager Timothy Pearson and Solicitor Thomas Wagner.
- VISITORS** Visitors included: Amy Cherry, Katie Weidenboerner David Larkin, Mason Catalone, Tina Gradizzi, Richard Sadley Warren Stewart and Chuck Abraham.
- APPROVAL OF MINUTES** Gary Anderson made a motion to approve the minutes of April 4, 2016, seconded by Lou Radkowski and all were in favor, except Gregory Gebauer who abstained.  
April 4, 2016  
Motion Passed
- PROCLAMATION: Arbor Day** Mayor Howard read a Proclamation declaring Monday, April 25<sup>th</sup>, 2016 as Arbor Day in the City of St. Marys. David Larkin, Chairman of the Shade Tree Commission accepted the proclamation and distributed invitations to the Mayor and Council members for the Arbor Day festivities.
- CITIZEN COMMENTS ON AGENDA TOPICS** There were no citizen comments on agenda topics.
- MAYOR'S REPORT** Mayor Howard had nothing to report.
- MANAGER'S REPORT** Manager Pearson provided the following report:  
  
The City's CDBG program is soliciting possible projects and income surveys have been sent out to numerous residents due to the recent program adjustments.  
  
Street sweeping is occurring and scheduled to continue for the next few weeks.  
  
City Clean-Up Day will be held on Saturday, May 14<sup>th</sup>, 2016 at the City Garage.
- SOLICITOR'S REPORT** Solicitor Wagner reported the Zito Media contract will be placed on Council's next agenda for consideration.  
  
Seneca Resources has filed a substantive challenge to the modification to the Zoning Ordinance regarding Oil & Gas activities. He explained the Zoning Hearing Board would have the option to hold a hearing or to pass on holding a hearing. If they choose not to hold the hearing the matter most likely would be appealed to the Commonwealth Court.
- TREASURER'S REPORT** Manager Pearson gave the following Treasurer's Report for March 31, 2016:

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The City is at the end of the first quarter of 2016 and has collected 21 percent of revenue and expensed 20 percent of the budget for the General Fund. Last year at this time the City received 15 percent of revenue and spent 16 percent of its budget. This year the City has collected 27 percent of the budgeted amount for Earned Income and 20 percent for Real Estate taxes. Last year the City collected 27 percent of budget for Earned Income and 16 percent for Real Estate taxes. In 2014, the City collected 26 percent of Earned Income and 19 percent of the Real Estate budget. The Sewage Treatment Fund collected 22 percent of revenue budgeted and expensed 14 percent. In 2015, revenue was at 21 percent and expenditures were 13 percent. In 2014, revenue was 19 percent and expenditures were 15 percent of budget. As of March 31, 2016, Sewer charges – base rate charges were at 25 percent of budget and consumption charges were at 23 percent and I & I charges were at 25 percent of budget. In March the City received \$460,655 from the PA Commonwealth for the Liquid Fuels Tax allocation. \$218,307 will be used for the two street improvement loans and the balance will be used to reimburse the General Fund for salt and stone.

<p><b>LEGISLATIVE ACTION:</b> Consider for adoption: Resolution No. 16-7, re: Disposition of City Records Motion Passed</p>	<p>Resolution No. 16-7 was presented for adoption regarding the disposition of City records.</p> <p>Nedward Jacob made a motion to adopt Resolution no, 16-7, seconded by Bob Mohr and all were in favor.</p>
<p>Award of bids: Retrofit/Heating Element</p>	<p>Manager Pearson explained bids were opened for a retrofit/heating element for an existing oil storage tank at the City Garage. Only one bid was received from Heatec, Inc. of Chattanooga, TN in the amount of \$9,856.00.</p>
<p>Motion</p>	<p>Bob Mohr made a motion to award the bid to Heatec, Inc., seconded by Gary Anderson.</p>
<p>Discussion</p>	<p>Nedward Jacob asked if the item was relating to the oil and chip program and Manager Pearson responded yes.</p>
<p>Motion Passed</p>	<p>All were in favor to award the bid to Heatec, Inc.</p>
<p>Vertical Asphalt Storage Tank</p>	<p>Manager Pearson explained the following bids were received for a vertical asphalt storage tank at the City Garage:</p> <p>Highway Equipment of Lock Haven, PA - \$55,749.00 Heatec, Inc. of Chattanooga, TN - \$68,712.00</p> <p>It was recommended to award the bid to the low bidder Highway Equipment of Lock Haven, PA.</p>
<p>Motion</p>	<p>Nedward Jacob made a motion to award the bid to Highway Equipment of Lock Haven, PA in the amount of \$55,749.00, seconded by Gary Anderson.</p>
<p>Discussion</p>	<p>Nedward Jacob asked if the tank included a heating element and Manager Pearson confirmed that it did.</p>
<p>Motion Passed</p>	<p>All were in favor to award the bid to Highway Equipment in the amount of \$55,749.00</p>

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Approval of Downtown  
Economic Development Project

Manager Pearson explained an application for funding through the new Downtown Economic Development Program was received from Enchanted Dreams located at 210 Bruxelles St. in the amount of \$4,000.00.

Council discussed the application, program guidelines and the notification of the Downtown Economic Development committee members.

Motion to table

Nedward Jacob made a motion to table approval of the project, seconded by Gregory Gebauer.

Discussion

Gregory Gebauer asked if the postponement of approval would be detrimental to the applicant and Tina Gradizzi, Community and Economic Development Coordinator explained the applicant's lease was to begin on May 1<sup>st</sup>.

Manager Pearson stated the next Council meeting was May 2<sup>nd</sup>.

Nedward Jacob stated if the lease started on May 1<sup>st</sup> the applicant could only then begin work on the project. He further stated funds are not disbursed until the project work is completed.

Ms. Gradizzi stated a portion of the funds was to be used toward rent.

Nedward Jacob stated that was his problem with the whole thing. He further stated he was not happy with the disbursement of funds at that rate.

Roll call Vote – Motion to table  
passed

On a roll call vote Gary Anderson, Bob Mohr, Nedward Jacob and Gregory Gebauer voted in the positive. Lou Radkowski, Andrew Mohny and Mayor Howard voted in the negative. Motion to table passed 4 to 3.

Appointment to the Shade Tree  
Commission

Manager Pearson stated there was a vacancy on the Shade Tree Commission due to the resignation of Erica Miller. One letter of interest was received from Lisa Sorg and the Shade Tree Commission recommended her appointment.

Motion Passed

Lou Radkowski made motion to appoint Lisa Sorg to the Shade Tree Commission to fill the unexpired term of Erica Miller, seconded by Bob Mohr and all were in favor, except Andrew Mohny who opposed.

Council Worksession for July  
4<sup>th</sup>, 2016

Manager Pearson explained Council's July 4<sup>th</sup> worksession needed to be cancelled or rescheduled.

Gary Anderson made a motion to reschedule the July 4<sup>th</sup> worksession to Tuesday, July 5<sup>th</sup>, 2016, seconded by Lou Radkowski.

Roll Call Vote – Motion Passed

On a roll call vote all were in favor to reschedule the Council worksession to July 5<sup>th</sup>, 2016.

**TOPICS FOR DISCUSSION:**  
State Roads and Railroad  
Crossings

Nedward Jacob made a motion to add State Roads and Railroad Crossings to topics for discussion, seconded by Gary Anderson and all were in favor.

Nedward Jacob stated the roads in the downtown area are

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mainly State roads and were in terrible shape. He heard that PennDOT may be repaving soon and requested the Manager contact PennDOT and the Railroad.

Manager Pearson responded he believed PennDOT was scheduled to repave the City streets this year, which should include the downtown. He was not aware of the exact date for paving.

Bob Mohr stated Tim Brennan, City Engineer, had previously discussed the matter with PennDOT and the Railroad.

**CITIZEN COMMENTS ON  
NON-AGENDA TOPICS**

Mason Catalone, camera operator, commented on the problems with the broadcast of the Council meetings.

Warren Stewart owner of Stewarts Jeweler's requested the Water Authority also be contacted when the State repaves the street in front of his business.

**COUNCIL COMMENTS**

There were no Council comments.

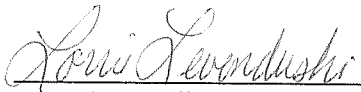
**ANNOUNCEMENTS**

Mayor Howard made the following announcements:

- The next Council worksession will be held Monday, May 2, 2016 at 7:00 p.m. at City Hall.

**ADJOURNMENT**

• Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 7:49 p.m.

  
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Recording Secretary

  
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Mayor