

CITY OF SAINT MARYS COUNCIL RESCHEDULED WORKSESSION

SEPTEMBER 6, 2016

CALL TO ORDER

A Council rescheduled worksession of the City of Saint Marys was called to order by Mayor Robert Howard on Tuesday, September 6, 2016 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on September 1, 2016, posted at City Hall, and published in the Daily Press.

PLEDGE TO THE FLAG**ROLL CALL**

Present: Mayor Robert Howard, Gregory Gebauer, Nedward Jacob, Lou Radkowski, Gary Anderson Andrew Mohny, Manager Timothy Pearson and Attorney Bradley Kraus. Bob Mohr was excused.

VISITORS

Visitors included: C.J. Kogovsek, John Dippold, JoAnn Ryan, Dave Bosnik, John Zelt, Sandy Buerk, Michelle Jackson, Warren Stewart, James Slay, Eric Wolfe, Katie Weidenboerner, Tina Gradizzi, Richard Sadley, Lance Mohny, Eva Hannibal, Susan Snelick, Amy Cherry and Greg Stauffer.

APPROVAL OF MINUTES
August 15, 2016
Motion Passed

Gary Anderson made a motion to approve the minutes of August 15, 2016, seconded by Nedward Jacob and all were in favor.

REPORT ON EXECUTIVE SESSION:

Mayor Howard stated an Executive Session was held on August 31, 2016 at 6:30 p.m. at City Hall regarding real estate matters. No decisions were made.

SPECIAL PRESENTATION:
Manufacturer's Association-
Manufacturing Education &
Employment Advancement, Inc.
(M.E.E.A.)

Eric Wolfe, representative of the Manufacturing Education & Employment Advancement (M.E.E.A) stated MEEA was a non-profit organization focused on supporting the advancement of education and employment in the manufacturing sector of Elk County and the surrounding region. He introduced members of the organization that were in attendance. He described the responsibility of the organization to the Community, listed the benefits of Elk County's industrial economy and provided percentage statistics on employment, wages, median family income, unemployment and those receiving types of public assistance. He then described the predicted shortfalls in hiring qualified people to fill the numerous open positions, due to population and a cultural decline. He provided numerous statistics based on per 1000 residents and percentage comparisons to the State of Pennsylvania and other surrounding counties. He listed conclusions of the future significant impact the statistics will have on manufacturing in Elk County and then listed the following recommendations:

- Continue to train its existing workforce to improve productivity and expand the skilled trades in order to retain a meaningful manufacturing base in the region
- Develop strategies to attract people to commute to Elk County
- Develop strategies to attract people to live in Elk County
- Develop strategies to attract young people to return and live here after college
- Develop strategies to encourage young people to pursue careers in manufacturing with an emphasis on skilled trades as an alternative to college

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- Develop strategies to transition people who are unemployed or underemployed to jobs in manufacturing
- Deal effectively with the social issues that present barriers to employment stability

The Mayor, Council and Manager Pearson discussed the presentation and then thanked the group for the presentation.

ADDITIONAL TOPICS FOR DISCUSSION:

There were no additional topics for discussion.

CITIZEN COMMENTS ON AGENDA TOPICS

John Zelt provided his recommendations to draw people to the area.

LEGISLATIVE ACTION:

Consider for adoption:

Resolution No. 16-12, re: 2016 C.D.B.G. Application

Resolution No. 16-12 was presented for adoption authorizing the filing of the 2016 Community Development Block Grant Application.

Manager Pearson explained the Resolution was based on the list of approved projects at Council's last meeting.

Motion Passed

Nedward Jacob made a motion to adopt Resolution no. 16-12, seconded by Gary Anderson and all were in favor.

Approval of Downtown Economic Development Program Project: Beautiful YOU, 105 N. St. Marys Street

Manager Pearson explained approval was being requested of the Downtown Economic Development Program Project, Beautiful YOU, located at 105 N. St. Marys Street in the amount of \$3,794.00.

Motion Passed

Nedward Jacob made a motion to approve a reduced amount of \$3,194.00 for Beautiful YOU, seconded by Lou Radkowski and all were in favor, except Gregory Gebauer who opposed.

2017 Minimum Municipal Obligation (M.M.O.'s) for Pension Plans

Manager Pearson explained the 2017 Minimum Municipal Obligation (M.M.O.'s) for the City's Pension Plans was being presented for approval.

Motion

Gary Anderson made a motion to approve the 2017 M.M.O.'s per the actuary report as submitted, seconded by Nedward Jacob.

Discussion

Nedward Jacob questioned when the City would receive the 2016 Act 205 monies and Manager Pearson responded he would find out and let him know.

Gary Anderson recalled discussing changing the anticipated earnings to be more in line with recent earnings and Manager Pearson responded the Actuary was working on projections and he would follow up with the Finance Director and update Council on both items.

Motion Passed

All were in favor to approve the 2017 M.M.O.'s

Modification of ATA Ground Lease

Manager Pearson explained the modification of the ATA Ground Lease Agreement was being presented for approval with no changes since the last time it was presented.

Manager Pearson clarified the current lease contained a total of ten parking spaces, six of which were on the lower level and that they paid for the use of all utilities.

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Most of Council were provided a tour of the facility recently.

Motion

Gary Anderson made a motion to approve the modification of the ATA Lease, seconded by Lou Radkowski.

Discussion

Gary Anderson commented during the recent tour it was noted the original lease allotted six of the ten parking spaces for the lower level contrary to what Council had previously understood as ten spaces throughout the entire parking garage. The new lease now designated five of the six spaces in the specified area on the lower level.

Nedward Jacob commented the spaces were for ATA employee parking not for the parking of ATA buses. He described the history of how the ATA arrived at their current need for the 5 designated spaces. He believed they should be charged for the five spaces.

Gary Anderson explained the state subsidies per passenger and a recent article on other transportation authorities utilizing the service of Uber for a reduced amount per passenger.

Roll Call Vote – Motion Passed

On a roll call vote all voted in the positive, except Nedward Jacob who opposed. Motion passed.

Approval of Bond Issue Capital Projects List

Manager Pearson explained because of the recent approval of the bond refinance with additional debt, a list of capital projects is required. The Capital Improvement Planning Committee had reviewed the list of proposed projects which is broken into two Phases. Phase One was a consensus of the committee and City staff. Phase Two was a listing of candidates for future projects. The following are the Phase One projects:

Project	Total	City Bond	City Sewer	Grant	Comments
Airport Industrial Park Access Road	\$316,000	\$66,000		\$250,000	Submitted for ARC funding to North Central
Charles Street Reconstruction	\$1,000,000	\$250,000	\$250,000	\$500,000	Will submit Keystone Communities Public Improvement Grant. The entire roadway and infrastructure is in need of total replacement. Sanitary sewer has severe infiltration. Roadway drainage is non-existent. Road surface and base is at the point of disrepair. Moving forward is dependent on grant funds.
Elk Creek Park (Phase I)	\$150,000	\$150,000			This project would include putting in more sidewalks to create a walking path for future community events, lighting along Elk Creek, ground leveling work and installation of a bathroom at the Parking Garage.
Elk Creek Pedestrian Bridge	\$175,000	\$125,000		\$50,000	This includes purchasing the land on Bruxelles St., clearing the property with lighting and access, and installing a bridge. The bridge portion is being considered as a CDBG project.
Resurfacing Municipal Parking Lots	\$100,000	\$100,000			This would include base and drainage repair of all the municipal lots. Market St., North

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(Phase I)					St. Marys St., Depot St., Brusselles St., Police/Fire Station lot, City Hall parking lot, and Fire Station lot on So. Michael St.
Remove Elk Creek Bridge (Old Railroad Bridge)	\$30,000	\$30,000			This would include DEP permit costs, removal of bridge, removal of abutments and streambank stabilization.

Motion

Nedward Jacob made a motion to approve Phase One as listed above, seconded by Gary Anderson.

Discussion

Gregory Gebauer wanted clarification of the motion.

Manager Pearson responded Phase One was a total of \$1.7 million with a potential of obtaining \$800,000 in grant funding.

Gregory Gebauer was concerned with the uncertainty of obtaining the grant funding.

Lou Radkowski questioned if the motion should be amended to include a contingency of obtaining the grant funding.

Attorney Kraus suggested contingent upon all funding streams in excess of \$350,000.

Amended motion – Roll call
vote – Motion Passed

Nedward Jacob amended his motion to approve Phase One as listed above pending available grant money is approved, seconded by Gary Anderson and on a roll call vote all were in favor. Motion passed.

Agreement of Sale, re: Lot
adjacent to Benzinger Park

Manager Pearson explained the opportunity to purchase a vacant piece of property located directly adjacent to Benzinger Park was being presented for Council's consideration. The Recreation Board has approved pursuing the purchase of the property, but is contingent upon Council's approval.

Aaron Straub, representative from the Recreation Board, stated the purchase of this property was the perfect opportunity to help with the lack of sufficient parking during the summer months at the park. The property is located at the front entrance and at the end of Fleming Road and is approx. 100 X 200, and is similar in size to the existing parking area located at the back entrance of the park. Additional costs would be incurred and the board has already discussed the resources available.

Motion Passed

Lou Radkowski made a motion to approve the purchase of property on Fleming Road, the lot adjacent to Benzinger Park, seconded by Gary Anderson and all were in favor.

Traffic Study Request,
Bucktail Road (SR120)

Manager Pearson explained a request was received from Denise Geyer, resident of Blackberry Drive off of SR 120 to have a traffic study to determine if any reductions in speed or pedestrian safety measures can be implemented. Council must approve the request to be forwarded to PennDOT to perform the traffic study.

Council discussed the request and the specific location.

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Motion Passed Gregory Gebauer made a motion to submit the traffic study request to PennDOT for the specific area on Bucktail Road, seconded by Gary Anderson and all were in favor.

Motion Gregory Gebauer made a motion to have the City advocate for the citizens with the request to PennDOT to seriously consider reducing the speed limit and/or re-look at the passing zone, seconded by Gary Anderson.

Council discussed the matter and some stated their concerns with the proper procedure and others stated the need to advocate for the citizen.

Roll Call Vote – Motion Passed On a roll call vote, all were in favor except, Nedward Jacob and Lou Radkowski. Motion passed 5 to 2.

TOPICS FOR DISCUSSION:

I & I Update

Manager Pearson provided the following I & I update:

- Main focus on grouting of manholes
- Mainline grouting specifically PVC line at Church St.
- Smoke testing follow-ups with letters. The results are proving what was expected, not direct connection but aging and old broken/cracked pipes. A few caps were also missing.
- Grouting of infrastructure area failures
- CIPP was also performed in addition to grouting in some areas
- Permits were submitted to DEP for manholes for within a creek bed or creek side.
- An assessment of some manholes warranted the removal of them.
- I & I budget funds are projected to be fully utilized for 2016.

Gary Anderson requested an update on future storm levels into the Wastewater Treatment Plant.

Manager Pearson commented while searching for sewer line leaks a major water leak was detected at Maurus and Church Streets.

Gregory Gebauer questioned if there is a plan yet for non-compliant residents and Manager Pearson responded so far residents have been very cooperative and he will review with City staff if it became necessary.

CITIZEN COMMENTS ON NON-AGENDA TOPICS

John Zelt commented on his ongoing issue with truck traffic noise.

Warren Stewart commented on the Downtown Economic projects and the Capital Project list.

Lance Mohny commented on the need for line painting since the paving project is completed.

COUNCIL COMMENTS

Lou Radkowski thanked those who helped him water the downtown flowers.

Nedward Jacob commented on the nice paving of downtown streets.

Andrew Mohny commented on drains in front of the Chamber and crosswalk issues since they were re-done by the State.

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Gregory Gebauer commented on the great job done by the St. Marys and Kersey fire police with the recent power outage that effected all of the traffic lights on Route 255 to Kersey.

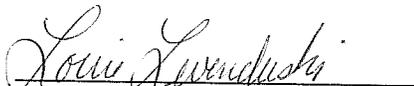
ANNOUNCEMENTS

Mayor Howard made the following announcements:

- The next Council meeting will be Monday, September 19, 2016 at 7:00 p.m. at City Hall.
- Trick or Treat will be held on Monday, October 31, 2016 from 6:00 p.m. until 8:00 p.m. by porchlight invitation only.

ADJOURNMENT

Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 9:21 p.m.



Recording Secretary



Mayor