

## CITY OF SAINT MARYS COUNCIL BUDGET WORKSHOP

NOVEMBER 5, 2015

**CALL TO ORDER**

A Council Budget Workshop of the City of Saint Marys was called to order by Mayor Robert Howard on Thursday, November 5, 2015 at 6:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on October 29, 2015, posted at City Hall, and published in the Daily Press.

**PLEDGE TO THE FLAG****ROLL CALL**

Present: Mayor Robert Howard, Nedward Jacob, Gregory Gebauer, Gary Anderson, Lou Radkowski, Sally Geyer, Bob Mohr, Manager Timothy Pearson, Finance Director Carol Muhitch and City Engineer Timothy Brennan.

**VISITORS**

Visitors included: Lyle Garner, Katie Weidenboerner, Warren Stewart, Todd Hanes, Clythera S. Hornung, Janet Krug and Dan Vollmer.

**BUDGET DISCUSSION:**

## Budget Introduction

Manager Timothy Pearson explained this was the first of three scheduled workshops and provided a schedule of items for discussion at the workshops. He also reviewed the schedule of the 2016 adoption process and advertising requirements.

## Shade Tree Presentation

Clythera Hornung, Secretary/Treasurer of the Shade Tree Commission, explained since 2010 the Commission's annual budget allocation was \$7,500. In 2008 the amount was \$10,000 and in 2009 was \$11,000. The Commission was requesting an additional \$2,500 to their 2016 budget allocation for a total of \$10,000. She then provided details of the Commission's duties, responsibilities and costs incurred for planting and maintenance of City Shade Trees.

Council discussed the Commission's planting and maintenance of City Shade Trees and will consider the request at the next scheduled budget workshop.

## Change in agenda order

Lou Radkowski requested the Fire Protection Fund and Recreation Fund discussion be moved up on the agenda since there were representatives from the Fire Department and the Recreation Board in attendance.

Council and the Manager agreed.

Redevelopment Authority  
Presentation

Lyle Garner, Chairman of the Redevelopment Authority, explained the Board was requesting an increase in their funding. Currently they receive \$3,500 as an annual budget allocation. Council was provided a list of the board's proposed future projects that would require more than their annual budget allocation. Chairman Garner described an amphitheater project (Elk Creek Park Project) for Depot Street. The City was in the process of trying to obtain grant funding from the State for a Feasibility Study.

There was a brief discussion on the required amount for the matching grant, details of a cooperation agreement between the City and the RDA and other possible projects and funding sources.

Manager Pearson suggested the RDA's list of proposed projects be discussed during the Capital Improvement

## CITY OF SAINT MARYS COUNCIL BUDGET WORKSHOP

NOVEMBER 5, 2015

Fund portion of the budget. The Manager will provide an update to the Board on CDBG funding.

## Fire Protection Fund

Carol Muhitch, Finance Director stated, as per Council's request, two tenths (.2) of a mill was added to the Fire Protection Fund 2016 budget for Capital Improvements in 2016 and in the future.

The increase was to assist with the purchase of a new fire truck in 2016 and to maintain their capital purchase account for future purchases.

Council, the Finance Director and representatives from the Fire Department, discussed the increase and the limited ability to designate the funds for Capital Improvements in the future.

## Recreation Fund

Carol Muhitch, Finance Director, explained the Recreation Fund currently receives nine tenths (.9) of a mill. They have not had an increase in millage since 2006. The Recreation Board has \$672,550 in park capital projects and \$22,000 in pool capital projects listed in their 5 year capital plan for 2016. They are seeking extra funding from City Council to complete some of the projects.

Recreation Board representatives, Janet Krug and Dan Vollmer, explained the Board's current budget only allows for maintaining facilities and they requested an increase of three tenths (.3) in the Recreation Fund Millage.

Council, the Finance Director and City Engineer discussed the list of projects and possible additional funding sources.

They were requested to present Council a prioritized list for their 2016/2017/2018 budget to be considered at the next budget workshop.

2016 Budget Overview  
(Unrestricted Fund Balance  
Discussion)

Council, the Manager and the Finance Director reviewed the Unrestricted Fund Balance Policy that was previously approved by Council.

## Capital Improvement Fund

Council, the Manager, the Finance Director and the City Engineer discussed possible projects to be funded within the Capital Improvement Fund. Due to time constraints, the discussion will resume at the last scheduled budget workshop.

## ANNOUNCEMENTS

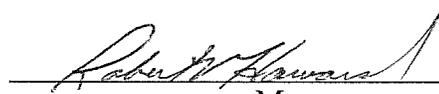
Mayor Howard made the following announcement:

- The next Budget Workshop will be held Monday, November 9, 2015 at 6:00 p.m. at City Hall.

## ADJOURNMENT

Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 8:12 p.m.

  
Recording Secretary

  
Mayor