

## CITY OF SAINT MARYS REGULAR COUNCIL MEETING

FEBRUARY 17, 2014

**CALL TO ORDER**

The regular monthly Council meeting of the City of Saint Marys was called to order by Mayor Robert Howard on Monday, February 17, 2014 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on February 13, 2014, posted at City Hall and published in the Daily Press.

**PLEDGE TO THE FLAG****ROLL CALL**

Present: Mayor Robert Howard, Gary Anderson, Sally Geyer, Nedward Jacob, Gregory Gebauer, Lou Radkowski, Robert Mohr, Manager David Greene and Solicitor Thomas Wagner.

**VISITORS**

Visitors included:, Paul Jesberger, Grace Jesberger, Amy Cherry, Booka Hanes, John Schatz, Bill Kraus, Ray Miller, Greg Muhitch, Tom Bauer and Tom Kerchinski.

**APPROVAL OF MINUTES**  
February 3, 2014

Sally Geyer made a motion to approve the minutes of February 3, 2014, seconded by Nedward Jacob and all were in favor.

**SPECIAL PRESENTATION:**  
Crystal Fire Department Annual Report

Bill Kraus, Fire Chief of the Crystal Fire Department, introduced Mike Kraus, Deputy Chief, Tom Kerchinski, Asst. Chief, Tom Bauer Department President, Ray Miller, Chairman of the Board of Directors, and Greg Muhitch, liaison between the City and the Fire Department. He then presented the following information for their 2013 Annual Report.

- Responded to 317 incidents, a decrease of 4 from the previous year
- Provided a breakdown of the incidents
- Responded to 35 mutual aid responses
- Received mutual aid five times
- Provided inspections and drills at 16 local schools and health care facilities
- Provided fire prevention programs to local schools and scout troops
- Provided the Prom Promise Program
- Incidents by days of the week and an alarm time analysis
- Response time averages
- Building and content values, losses and savings
- Amount of training for members

Chief Kraus answered questions from Council members and Council thanked Chief Kraus for his presentation.

**CITIZEN COMMENTS ON AGENDA TOPICS**

There were no citizen comments on agenda topics.

**MANAGER'S REPORT**

January 22- Manager attended the North Central Regional Planning and Development Board of Directors meeting held in Ridgway.

January 23- The Mayor and the Manager attended a planning meeting to thank the Sisters of the St. Joseph's Monastery. The Community Wide Celebration will be held February 23 at the Queen of the World Church.

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January 23- Manager attended the Northern Tier Community Action Corp. Board of Directors meeting held in Emporium.

January 24- Manager attended a social gathering for Congressman GT Thompson held at the Red Fern in Kersey.

January 27- The Mayor, Councilman Jacob, Tina Gradizzi and the Manager attended a meeting about the Elk County Tax Claim Bureau Repository of Property Sale Instruction to future bidders.

January 30- Members of the Pension Committee and the Manager met with Jeff Davidek from CS McKee to hear an update on how the City's pension funds have been performing.

February 3- Manager met with a company interested in purchasing land at the St. Marys Airport Industrial Park.

February 3- Manager spoke to a local realtor about marketing the land at the St. Marys Airport Industrial Park.

February 5- Manager met with an individual interested in purchasing land at the St. Marys Airport Industrial Park.

Nedward Jacob commented he believed the realtor that markets the Airport should have at least a state wide base.

Manager Greene responded he had received a proposal from a local realtor that would be able to market to a larger base and he would send that proposal to Council for their review.

**SOLICITOR'S REPORT**

Solicitor Wagner commented he would schedule the review of the Home Rule Charter as soon as possible.

Nedward Jacob asked if the City had a Resolution regarding small games of chance. Manager Greene responded the new pending legislation is for bars and taverns and the matter would have to be presented as a voter referendum.

**APPROVAL OF EXPENDITURES**

Motion

Sally Geyer made a motion to approve the Expenditures from January 19, 2014 until February 15, 2014, seconded by Gary Anderson.

Questions

Manager Greene responded to questions from Council regarding the Expenditures.

Motion Passed

All were in favor to approve the Expenditures, except Nedward Jacob who opposed.

**TREASURER'S REPORT**

Mayor Howard gave the following Treasurer's Report as of January 31, 2014:

Revenue for the General Fund was at 1.9 percent of budget and Expenditures were at 7.5 percent of budget for January. Last year at this time the City collected 2.5 percent of budget for Revenue and expensed 6.3 percent

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of budget. Revenue will be low for the first few months of the year. The Real Estate bills are not mailed until March 1<sup>st</sup> of each year. Market values in Pension Plans have decreased for January, but overall have increased from January 31, 2013. Earned Income collected for January was \$85,971 or 6 percent of budget and for January, 2013 the City collected \$125,526 for 10.5 percent of budget.

Manager Greene commented the Fire Loss Escrow funds come from fire loss only and is held by the City until the building is repaired or razed.

Nedward Jacob commented he noticed monies were transferred from the General Fund into the Parking Garage Fund and then into the Capital Reserve Fund to pay down the debt on the Parking Garage.

There was a brief discussion regarding the Sewage Treatment Fund and the debt service fund was requested to be added to the report.

**LEGISLATIVE ACTION:**

Consider for adoption, Resolution No. 14-3, re: Establishing an I & I fund

Resolution No. 14-3 was presented for adoption establishing an account at Farmer's National Bank as the I & I fund. The fund will be dedicated to the purpose of repair, construction, and maintenance of the sanitary sewer lines to control infiltration and inflow.

Motion

Sally Geyer made a motion to adopt Resolution No. 14-2, seconded by Nedward Jacob.

Question

Nedward Jacob questioned if the fund would be used to construct new lines and Manager Greene responded yes if it was for I & I.

Motion Passed

All were in favor to adopt Resolution No. 14-3.

LERTA Application: St. Marys Box Company, Inc.

St. Marys Box Company submitted an application to the City of St. Marys in regards to the Local Economic Revitalization Tax Assistance Act (LERTA) Program for an approximately 30,000 sq. ft. building at 109 Jeep Road. The projected cost of the improvement is \$1,600,000. The request was approved by the other taxing bodies and the County Assessment Office.

Motion Passed

Nedward Jacob made a motion to approve the LERTA Application from St. Marys Box Company, seconded by Sally Geyer and all were in favor.

**TOPICS FOR DISCUSSION:**

Zito Media Franchise Agreement

Council discussed the renewal of the Franchise Agreement with Zito Media. It was determined the City Manager and City Solicitor would negotiate the agreement and present it to Council for their consideration. The City Solicitor requested that a "list of complaints" be sent to himself or the City Manager to assist them with the negotiation of the agreement.

**CITIZEN COMMENTS ON NON-AGENDA TOPICS**

There were no citizen comments on non-agenda topics.

**COUNCIL COMMENTS**

Councilman Anderson  
Bradford Study

Councilman Anderson commented he reviewed the study performed by Delta Development Group for the City of Bradford in regards to the DCED Early Intervention

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Program and he believed it was a good report.

Mayor Howard

Mayor Howard commented the study would be discussed at Council's next worksession.

Councilman Jacob

Councilman Jacob commented he had reviewed the study and believed it was beneficial.

Councilman Mohr

Councilman Mohr commented Council would need to determine which portions of the study would be beneficial for the City.

Councilman Gebauer  
S. St. Marys Street repairs

Councilman Gebauer commented the intersection at Mill St. and S. St. Marys St. was in need of repair along with the curbed lane along S. St. Marys Street south of State St.

Councilman Radkowski  
Local Students

Lou Radkowski recognized numerous local students for their participation in the high school music programs.

Councilman Jacob  
Cardinal Road

Councilman Jacob questioned if the Cardinal Rd. flooding was related to Vermont Rd. and Manager Greene responded no.

Councilwoman Geyer  
Elk County Humane Society clinic

Councilwoman Geyer commented the Elk Co. Humane Society was moving forward with their clinic and should open on March 1<sup>st</sup>.

Street Department

She also wanted to let the Street Department know they are doing a great job.

Hotel Project

She questioned how the Hotel Project was progressing and Todd "Booka" Hanes responded a Zoning Hearing was being held next week.

Growing St. Marys Proposal

She announced she will have a "Growing St. Marys" proposal on Council's next agenda.

Solicitor Wagner  
Council Room Lay-out

Solicitor Wagner asked Council's opinion of the new lay-out of the Council Room. Council commented other options should be tried.

**ANNOUNCEMENTS**

Mayor Howard made the following announcements:

- The next Council worksession will be held Monday, March 3, 2014 at 7:00 p.m. at City Hall.

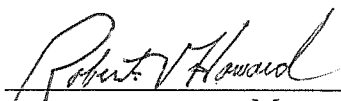
**PROCLAMATION**

Mayor Howard signed a Proclamation declaring February 23, 2014 as Honoring the Benedictine Sisters of St. Joseph's Monastery Day. It will be presented at the celebration held on that day.

**ADJOURNMENT**

Gary Anderson made a motion to adjourn the meeting. Meeting adjourned at 8:18 p.m.

  
Recording Secretary

  
Mayor